

# Southern Wiltshire Area Board

## AGENDA

**Place:** Coombe Bissett Village Hall, Shutts Lane, Combe Bissett, Salisbury,  
Wiltshire, SP5 4LU

**Date:** Thursday 29 September 2016

**Time:** 7.00 pm

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Including the Parishes of Alderbury, Britford, Clarendon Park, Coombe Bissett, Downton, Firsdow, Grimstead, Landford, Laverstock, Ford and Old Sarum, Odstock, Pitton and Farley, Redlynch, West Dean, Whiteparish, Winterslow.

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### Wiltshire Councillors

|                                |                                |
|--------------------------------|--------------------------------|
| Richard Britton - (Chairman)   | Alderbury and Whiteparish      |
| Chris Devine – (Vice Chairman) | Winterslow                     |
| Julian Johnson                 | Downton and Ebbel Valley       |
| Ian McLennan                   | Laverstock, Ford and Old Sarum |
| Leo Randall                    | Redlynch and Landford          |

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Come along for refreshments and a chat from 6:30pm.**

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Please direct any enquiries on this Agenda to Elizabeth Beale (Senior Democratic Services Officer), on 01225 718214 or email [Elizabeth.beale@wiltshire.gov.uk](mailto:Elizabeth.beale@wiltshire.gov.uk)

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If you have any queries please contact Democratic Services using the contact details above.

| <b>Items to be considered</b>   |   | <b>Time</b>  |         |   |                |  |                |  |                |  |
|---|---|--------------|---------|---|----------------|--|----------------|--|----------------|--|
| 1   | <b>Welcome and Introductions</b>  | 7.00pm       |         |   |                |  |                |  |                |  |
| 2   | <b>Apologies</b>  |              |         |   |                |  |                |  |                |  |
| 3   | <b>Minutes</b> ( <i>Pages 3 - 30</i> )<br><br>To approve and sign as a correct record the minutes of the previous meeting held on Thursday 28 July 2016.  |              |         |   |                |  |                |  |                |  |
| 4   | <b>Declarations of Interest</b><br><br>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.  |              |         |   |                |  |                |  |                |  |
| 5   | <b>Chairman's Announcements</b> ( <i>Pages 31 - 32</i> )<br><br>To receive Chairman's Announcements including: <ul style="list-style-type: none"> <li>• Our survey outcome</li> <li>• Supporting Parish Councils with issue resolution</li> <li>• Community Hubs</li> <li>• Settlement Boundary Review</li> <li>• Southern Wiltshire Community Profile update (The JSA)</li> <li>• Delegation to CEM – Board approval required</li> </ul> |              |         |   |                |  |                |  |                |  |
| 6   | <b>Current Consultations</b><br><br>To note the attached information on the following current consultations:  |              |         |   |                |  |                |  |                |  |
| <table border="1"> <thead> <tr> <th>Consultation</th> <th>Closing</th> </tr> </thead> <tbody> <tr> <td><a href="#"><u>Salisbury Cathedral Master Plan Consultation</u></a></td> <td>28/10/16 17:00</td> </tr> <tr> <td><a href="#"><u>NGA Broadband Deployment in Wiltshire</u></a></td> <td>30/09/16 23:59</td> </tr> <tr> <td><a href="#"><u>Council tax reduction scheme consultation</u></a></td> <td>19/11/16 23:59</td> </tr> </tbody> </table> |   | Consultation | Closing | <a href="#"><u>Salisbury Cathedral Master Plan Consultation</u></a> | 28/10/16 17:00 | <a href="#"><u>NGA Broadband Deployment in Wiltshire</u></a> | 30/09/16 23:59 | <a href="#"><u>Council tax reduction scheme consultation</u></a> | 19/11/16 23:59 |  |
| Consultation  | Closing   |              |         |   |                |  |                |  |                |  |
| <a href="#"><u>Salisbury Cathedral Master Plan Consultation</u></a>   | 28/10/16 17:00  |              |         |   |                |  |                |  |                |  |
| <a href="#"><u>NGA Broadband Deployment in Wiltshire</u></a>  | 30/09/16 23:59  |              |         |   |                |  |                |  |                |  |
| <a href="#"><u>Council tax reduction scheme consultation</u></a>  | 19/11/16 23:59  |              |         |   |                |  |                |  |                |  |

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| 7  | <p><b>Community-wide reports</b> (<i>Pages 33 - 40</i>)</p> <p>a) Written reports from:</p> <ul style="list-style-type: none"> <li>• Fire &amp; Rescue Service</li> <li>• Wiltshire Council Updates – Licensing Trade session &amp; Mental Health Awareness Raising</li> </ul> <p>b) Area Board Theme updates:</p> <ul style="list-style-type: none"> <li>• Health &amp; Wellbeing</li> <li>• Youth</li> </ul> <p>c) Parish Council /Community reports</p> <p>You are free to raise any issue on the night, but for a more detailed response please let us know in advance.</p> | 7.15pm |
| 8  | <p><b>Community Policing Model</b></p> <p>We shall hear from Sector Inspector Pete Sparrow about the new Community Policing Model, due for implementation in October.</p>   | 7.25pm |
| 9  | <p><b>Flytipping: Mobile camera solution</b> (<i>Pages 41 - 42</i>)</p> <p>Peter White, Enforcement Manager will describe recent prosecutions and discuss the possibility of a dedicated camera for Southern Wiltshire.</p> <p>Area Board decision required.</p>  | 7.45pm |
| 10 | <p><b>Highways and Parish Maintenance</b></p> <p>To hear from Adrian Hampton, Head of Local Highways about Wiltshire Council service levels and opportunities for Parishes.</p>   | 8.00pm |
| 11 | <p><b>Community Area Transport Group (CATG) Update</b><br/>(<i>Pages 43 - 52</i>)</p> <p>To note the report of the last CATG meeting held on 20 September 2016 and to consider any funding recommendations arising from that meeting, as detailed in the report.</p>  | 8.35pm |

12 **Youth and Community Area Grants (Pages 53 - 58)**

8.40pm

The Board will consider 1 application for funding from the Youth budget and 4 applications for funding from the Community Area Grant Scheme as detailed below:

| <b>Youth Grants</b>  | <b>Grant Amount</b> |
|--|---------------------|
| <b>Applicant:</b> Salisbury Transition City C.I.C.<br><b>Project Title:</b> Sustainable Salisbury<br><br><a href="#">View full application</a> | £555.00             |
| <b>Total youth grant amount requested at this meeting</b>  | £555                |
| <b>Total youth funding still remaining 2016/17</b>   | £34,435             |

| <b>Applicant</b>  | <b>Amount requested</b> |
|---|-------------------------|
| <b>Applicant:</b> Salisbury & South Wilts District Scout Council<br><b>Project Title:</b> Salisbury South Wilts Scouts Minibus Replacement Project<br><br><a href="#">View full application</a> | £5000.00                |
| <b>Applicant:</b> Winterslow Drama Group/<br>Winterslow Village Hall<br><b>Project Title:</b> Winterslow village Hall stage refurbishment<br><br><a href="#">View full application</a>          | £4735.50                |
| <b>Applicant:</b> Whiteparish Memorial Trust<br><b>Project Title:</b> Whiteparish Memorial Centre Projector<br><br><a href="#">View full application</a>  | £250.00                 |
| <b>Applicant:</b> West Grimstead Village Hall<br><b>Project Title:</b> West Grimstead Village Hall New Oil Fired Heating System<br><br><a href="#">View full application</a>                    | £4745.00                |

Budget remaining for 2016/17  
**Community grants:** £11,963.30  
**Youth grants:** £34,435

*Officer: Tom Bray, Community Engagement Manager*

13 **Close**

9.10pm

**Future Meeting Dates 2016**  
**7.00pm start**

1 December – Alderbury Village Hall

2017

26 January – Trafalgar School, Downton

23 March – venue tbc

1 June – Old Sarum Community Centre

27 July – Coombe Bissett Village Hall

28 September – Trafalgar School, Downton

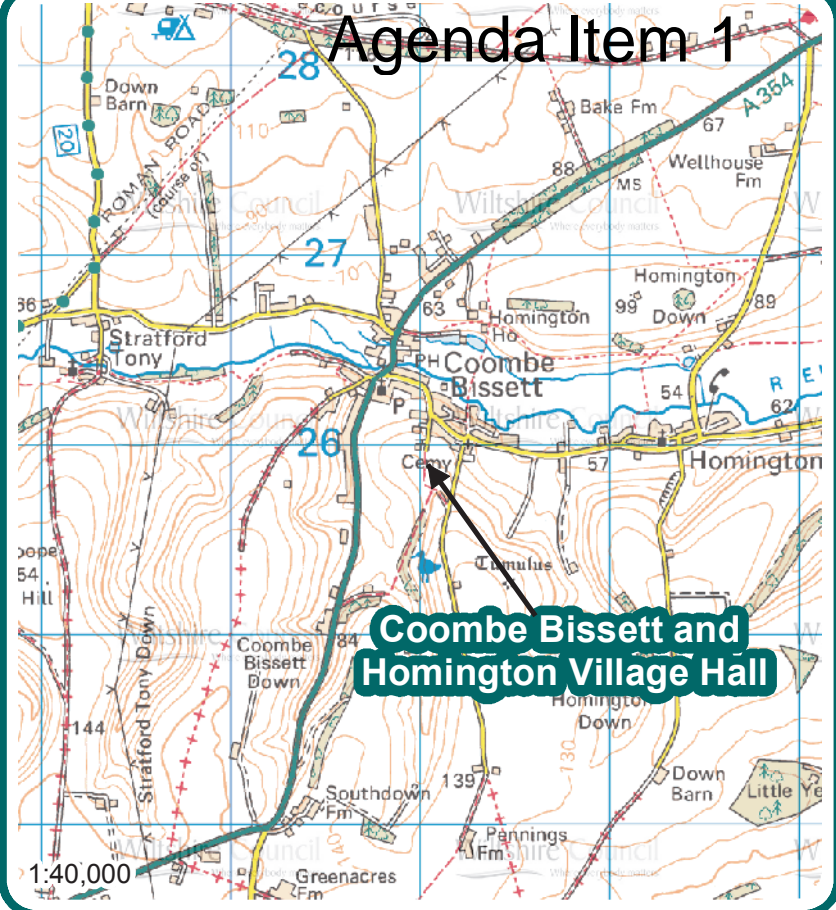
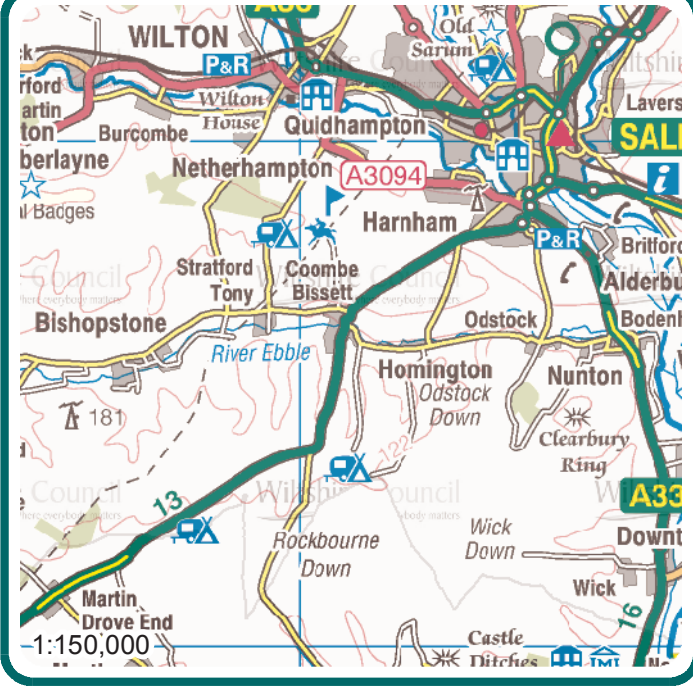
7 December – Whiteparish Memorial Centre

2018

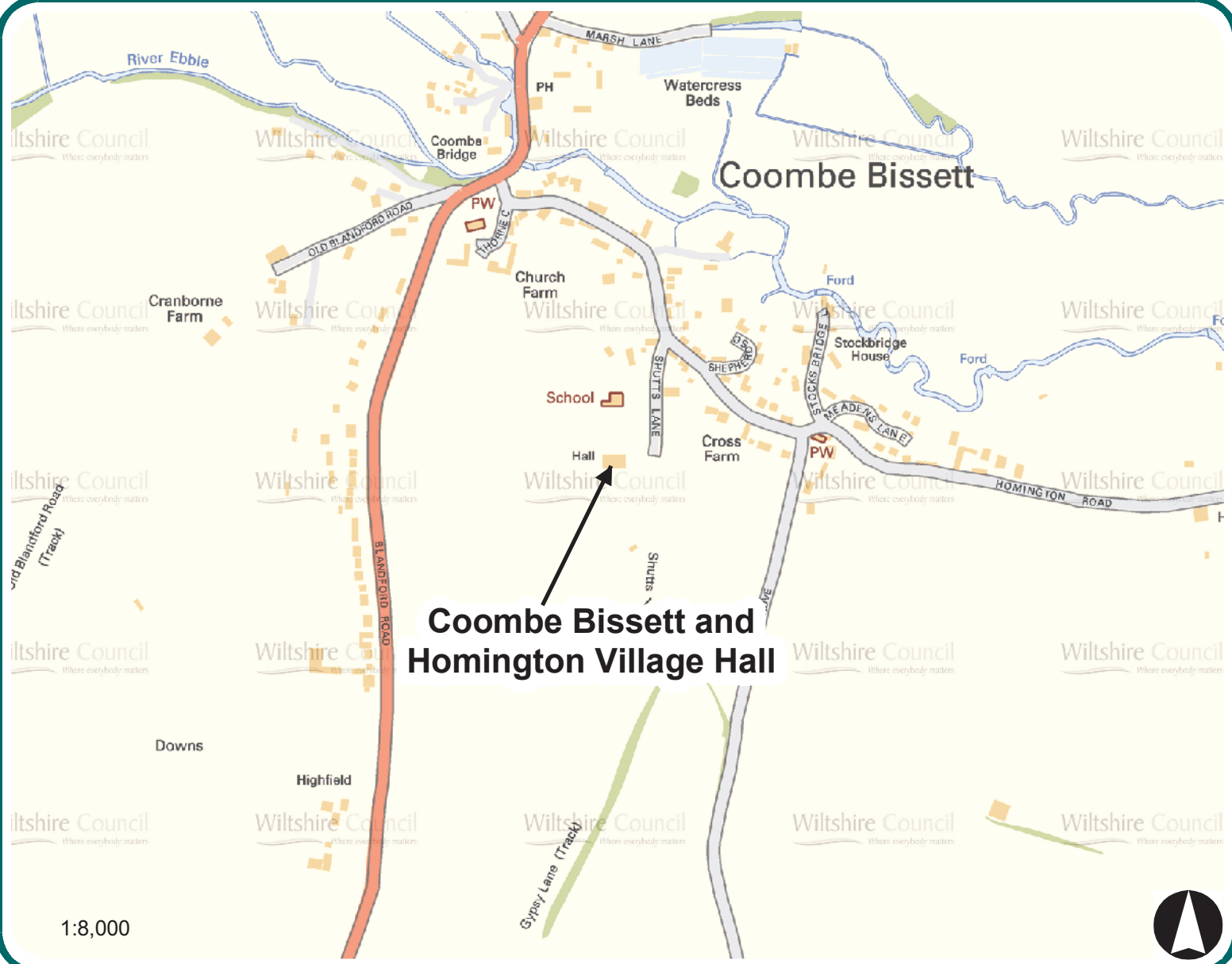
1 February – Alderbury Village Hall

28 March – Trafalgar School, Downton

# Agenda Item 1



**Coombe Bissett and Homington Village Hall,  
Shutts Lane,  
Coombe Bissett,  
Salisbury,  
SP5 4LU**



**Coombe Bissett and Homington Village Hall**

1:8,000







# MINUTES

**Meeting:** SOUTHERN WILTSHIRE AREA BOARD  
**Place:** Whiteparish Memorial Centre, Common Rd, Whiteparish, Salisbury,  
Wiltshire, SP5 2SU  
**Date:** 28 July 2016  
**Start Time:** 7.00 pm  
**Finish Time:** 9.03 pm

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Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Richard Britton (Chairman), Cllr Christopher Devine (Vice-Chair),  
Cllr Julian Johnson, Cllr Ian McLennan and Cllr Leo Randall

### **Wiltshire Council Officers**

Tom Bray, Southern Wiltshire Community Engagement Manager  
Lisa Moore, Democratic Services Officer

### **Town and Parish Councillors**

Alderbury Parish Council – E Hartford & A McGowan  
Britford Parish Council – M Hitchings  
Clarendon Park Parish Council – K Rogers  
Downton Parish Council – D Mace  
Firsdown Parish Council – M Bishop & B Edgeley  
Grimstead Parish Council – L Bayford & G Sowerby  
Landford Parish Council – J Martin & M Proctor  
Laverstock and Ford Parish Council – D Burton & D Law  
Pitton and Farley Parish Council – C Purves  
Redlynch Parish Council – J Blocksidge,  
West Dean Parish Council – J Greene & H Urquhart  
Whiteparish Parish Council – M Pennington

Winterslow Parish Council – M Brown, A Sillence & J Tier

**Partners**

Wiltshire Police – PC Matt Holland & PCSO Tina Roylance

**Total in attendance: 43**

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| <u>Agenda Item No.</u> | <u>Summary of Issues Discussed and Decision</u>   |
|------------------------|---|
| 1                      | <p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Richard Britton welcomed everyone to the meeting. Board Members and Officers introduced themselves.</p>   |
| 2                      | <p><u>Apologies</u></p> <p>Apologies were received from:</p> <ul style="list-style-type: none"> <li>• Councillor Julian Johnson</li> <li>• Tracy Carter – Associate Director.</li> <li>• Inspector Pete Sparrow – Wiltshire Police</li> <li>• Louis Minchella – Dorset &amp; Wiltshire Fire &amp; Rescue</li> </ul>   |
| 3                      | <p><u>Minutes</u></p> <p>The minutes of the last meeting held on Thursday 26 May 2016 were approved as a correct record and signed by the Chairman.</p>   |
| 4                      | <p><u>Declarations of Interest</u></p> <p>There were none.</p>  |
| 5                      | <p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcement.</p> <p>The Community Policing item planned for this meeting had been cancelled due to the unavailability of the new Police Sector Inspector; Pete Sparrow. Inspector David Minty had been promoted to Superintendent and would be running the Devizes communications centre. The board looked forward to welcoming Inspector Sparrow at the next meeting, where he would present the Community Policing item.</p> |
| 6                      | <p><u>Current Consultations</u></p> <p>The Board noted the information available online by following the link:<br/> <a href="http://www.wiltshire.gov.uk/council/consultations.htm">http://www.wiltshire.gov.uk/council/consultations.htm</a></p>   |

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| 7 | <p><u>Report on issues facing the community as a whole</u></p> <p>The Board noted the written updates attached to the agenda and received the following verbal updates:</p> <p><u>Police – Matt Holland and Tina Roylance</u></p> <p>In addition to the written report attached to the agenda, PC Matt Holland, Beat Manager for local NHP team explained that Inspector Sparrow was on leave, however he would be in attendance at the next Board meeting in September to give a fuller update on the new Policing model.</p> <p>Matt would be the Area Coordinator for the area under the new model, bringing continuity and local knowledge to the post.</p> <p>Henry Clissold based at the local Alderbury station had passed his Sergeants exam, and would be moving to Salisbury. PCSO's Tina Roylance and Matt Smith would remain in Alderbury and would become the main point of contact for the area.</p> <p>The team would be looking to provide a written report to each parish council meeting. Although they would not be able to attend every meeting, if required to attend for a specific issue they would try to do so.</p> <p>The Chairman commented that a police presence at every parish meeting was not expected, but a short message to the clerk to say “nothing to report” would be welcomed.</p> <p>Tina had circulated the monthly neighbourhood reports for her patch, Matt would be circulating his shortly. Tina urged people to get in contact if they had any requests for her to attend meetings or events.</p> <p>Questions and comments included:</p> <ul style="list-style-type: none"> <li>• With improved Broadband services in many villages, would it be possible to consider having a regular 5 minute Skype session with the Police to ask any questions? <u>Answer:</u> The Police use a similar system for internal briefings called Lync. This is something we could look in to, to see if it could work.</li> </ul> <p><u>Fire &amp; Rescue</u></p> <p>In addition to the written report attached to the agenda, Cllr Devine gave an update. Everything was going well at Dorset &amp; Wiltshire Fire &amp; Rescue Service. The Chief Fire Officer had recently resigned, this would take effect as of December 2016. A recruitment process would run from September with the aim of having a replacement in post by January 2017.</p> <p><u>Wiltshire Council Update – Broadband Commitment</u></p> <p>A written report was attached to the agenda. The Chairman noted that the Government was committed to delivering a minimum of 2mbs to every household. The Area Board had previously held a meeting to discuss broadband provision within the community area and those present were asked whether they would like to see this subject return to a future meeting for further discussion.</p> |

This idea was supported by a small majority in attendance.

#### Parish Clerks Coffee Morning

Catherine Purves (Clerk to Pitton & Farley PC) had scheduled another Clerks Coffee morning at her house on Tuesday 9 August. Parish clerks for the area were all invited.

#### Speed limit on the A36, Partridge Hill, Landford.

Cllr Leo Randall explained that residents had asked him to support their request for a reduction in the speed limit on Partridge Hill in Landford, to alleviate some of the associated issues with the current 50mph speed limit.

There was huge support from residents and businesses along the road and further support from the adjoining authority; Test Borough Council to the proposals.

John Martin of Landford parish council had taken up the matter with CATG in general for roads right through the parish, but agreed that there were problems with this section of the road in particular. The parish was trying to get support of the police to get these changes made.

Mr Garnett who lived at top of Partridge Hill informed the Board that the residents had organised a petition to raise awareness of the problems along the A36. There had been a 96% response.

Cllr Randall had spoken to the Cabinet Member who had advised him that this was a matter for the Area Board and therefore asked the Board to support the request for a reduction in the speed limit to 30mph.

#### **Decision**

**Cllr Randall to produce a statement of ambitions and a list of the people in support, so that the board could take the issue forward.**

#### Crossing at Petersfinger Park & Ride

Keith Rodger asked the Board to look into the safety at the crossing next to the Petersfinger Park and Ride as the crossing was invisible to vehicles turning left off the A36 at the traffic lights, making it dangerous for pedestrians.

#### **Decision**

**The Southern Wiltshire Area Board agreed to look into the matter. First it would establish whether this site was within the Southern Wiltshire community area or whether it was in Salisbury.**

#### Community Governance Review

Cllr Ian McLennan gave feedback following the recent decision of Full Council not to allow Laverstock Parish Council to be merged with Salisbury City Council, adding that he was ecstatic with the outcome. From the Area Board's perspective this meant that the population figures in Laverstock in 2020, should enable us to have another Councillor for Laverstock, which would strengthen our standing.

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|   | <p><u>Carers Support Wiltshire</u><br/>Diana James explained that a carer was someone who without payment provided care and support to a family member or loved one. Diana and her colleagues worked across the county, providing emotional support, visits to carers, help to put in place funded services, signposting to other organisations and work with partner organisations. Leaflets were circulated at the meeting, the Board thanked Diana and welcomed working with her in the future.</p> <p><u>Laverstock &amp; Ford Parish Council</u><br/>Thanks were given to the Board members for their support and vote which secured the outcome of the Community Governance Review. The parish was now a rural gateway, with a parish council ready to continue to do business for its rural villages.</p>   |
| 8 | <p><u>Theme Updates</u></p> <p><u>Youth Officer</u><br/>The Chairman explained that following the reorganisation of the Youth Officer provision across the county, there was still a vacancy in the south of the county. It was hoped that an update would be available at the next meeting.</p> <p><u>Health &amp; Wellbeing</u><br/>Work had started in this area, with an initiative in Winterslow and an event in Downton, where they held a meeting of interested people, doctors, pharmacy, professionals and agencies on 14<sup>th</sup> July. Discussion took place where they thought about what we might be able to do and how we could help at a local level. Two ideas which came out of this were:</p> <ul style="list-style-type: none"> <li>• The take up of the Safer Places Scheme.</li> <li>• To produce a resources signposting booklet.</li> </ul> <p>Following the presentation on dementia earlier in the year, Mick Brown and his colleague Angela Sillence of Winterslow parish council met to discuss a way to take this initiative forward, where they identified 3 factors.</p> <p>They established a forum which met for the first time on 9<sup>th</sup> June. Ten people attended including representatives from the Woman’s Institute, LINK and Age UK. There was a good exchange of information and ideas to take forward.</p> <p>The next step was to raise the profile of the forum and hold meeting in September, to recruit volunteers and prepare for the Celebrate Winterslow day event in November.</p> <p>The Chairman explained that the Board was planning to use the Winterslow experience to produce some templates for other Parish Council’s to pick up and run with when planning their own events.</p> |

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| 9 | <p><u>Child Sexual Exploitation (CSE)</u></p> <p>Child Sexual Exploitation (CSE) Manager, Blair Keltie presented information on this vitally important subject.</p> <p>CSE had a high profile nationally and locally, with the Police prioritising work in this area.</p> <p><u>What is Child Sexual Exploitation?</u></p> <p>Someone taking advantage of you sexually, for their own benefit. Through threats, bribes, violence, humiliation, or by telling you that they love you, they will have the power to get you to do sexual things for their own, or other people's benefit or enjoyment (including: touching or kissing private parts, sex, taking sexual photos).</p> <p><u>Background</u></p> <p>Following events in Rotherham, Rochdale, Oxford and elsewhere; in March this year, the Prime Minister stated that CSE was a National Threat and that child sexual abuse was a national Policing priority. Police forces must prioritise CSE and this is reflected in Wiltshire Police Priorities.</p> <p>An idea of the problem nationally:</p> <ul style="list-style-type: none"> <li>• 88% increase in Police investigations since 2012 = 70K investigations nationally and no sign of slowing down.</li> <li>• In 2012 there was a watershed with the Savile revelations and it is estimated that 30,000 victims of non-recent cases would come forward.</li> <li>• Estimated 100m images of children being abused in circulation and 50K people viewing these online.</li> <li>• 15 – 50% will go on to have contact offences.</li> </ul> <p>The sexual exploitation of children and young people is a form of sexual abuse. It is not new. What is new is the level of awareness of the extent and scale of the abuse and of the increasingly different ways in which perpetrators sexually exploit children and young people.</p> <p><u>Grooming</u></p> <p>Grooming refers to actions deliberately aimed at establishing an emotional connection and trust with a child or young person in order to increase the likelihood of them engaging in sexual behaviour or exploitation. Signs of Grooming include:</p> <ul style="list-style-type: none"> <li>• Regularly missing from home or school and staying out all night</li> <li>• Change in behaviour – becoming aggressive and disruptive or quiet and withdrawn</li> <li>• Unexplained gifts or new possessions such as clothes, jewellery, mobile phones or money that can't be accounted for</li> <li>• Increase in mobile phone use or secretive use</li> <li>• Appearing to be under the influence of drugs or alcohol</li> </ul> |

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|    | <ul style="list-style-type: none"> <li>• Being picked up or dropped off in cars by unknown adults</li> <li>• A significantly older ‘boyfriend’ or ‘friend’ or lots of new friends</li> <li>• Spending excessive amount of time online and becoming increasingly secretive about time spent online</li> <li>• Sudden involvement in criminal behaviour or increased offending</li> <li>• Sexual health problems</li> </ul> <p>There are a number of ways in which local authorities, police and other key partners can reduce the prevalence of CSE.</p> <ul style="list-style-type: none"> <li>• <b>Prevent</b> the abuse from happening;</li> <li>• <b>Protect</b> young people who are victims or at risk of sexual exploitation;</li> <li>• <b>Prosecute</b> offenders wherever possible;</li> <li>• <b>Publicise</b> this activity, including how people can report Child Sexual Exploitation.</li> </ul> <p><u>Area Boards</u></p> <p>The Area Boards are a way of working to bring local decision making back into the heart of the community. They are a formal part of Wiltshire Council that try to find solutions for local issues.</p> <p>By working in partnership with local communities, the council could achieve so much more than it ever could on its own. Leading to better services, better communities and a better quality of life for everyone in Wiltshire. Councillors had a key role to play in this, and should not be afraid to raise these issues within the communities they represent.</p> <p><u>Questions and Comments included:</u></p> <ul style="list-style-type: none"> <li>• Do you work in conjunction with the safe place leaflets which have come out? Does that include children? <u>Answer</u> – I have heard of that and will explore that option.</li> <li>• There were 3 secondary schools in the parish – do you liaise with schools and is there info available for other groups? <u>Answer:</u> A touring drama called Chelsea’s choice was available to schools and did visit Laverstock schools last year. We are repeating that offer after autumn half term. I have visited many schools where I have briefed school staff. The Council had staff who worked with schools around PSHE and there were many resources available.</li> </ul> |
| 10 | <p><u>Fly Tipping</u></p> <p>The Chairman explained that the speaker had not been able to attend. He drew attention to the paper in the agenda pack which set out the option of the Area Board having its own surveillance camera.</p> <p>At present there was only one camera in the county, it had been deployed to a location in the south, but has not yet identified any fly tipping activity.</p>   |



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|    | <p>There had been 10 interviews under caution as a result of the department handling this with one prosecution of a prolific offender who would be prosecuted for 8 cases. A further 4 cases were under preparation with a view to prosecution.</p> <p>There was legislation to allow fixed penalty notices to businesses, 12 had been issues and 5 fines of £300 each had been imposed so far.</p> <p>Since the regulation the government had introduced a smaller fixed penalty notice for fly tipping. Fly tipping had increased 27% nationally but in Wiltshire the increase was only 22%, with this community area ranked as third in county.</p> <p>Without the speaker present the Board felt that it would be beneficial to postpone the decision regarding the acquisition by the board of a camera dedicated to our community area until the next meeting in September, before committing funds to this initiative.</p> <p><b><u>Decision</u></b><br/> <b>To defer the item until the next meeting in September when a speaker could be present.</b></p>  |
| 11 | <p><u>Area Board Theme - Conservation</u></p> <p>Stephen Davis, Head of Conservation at Wiltshire Wildlife Trust explained that the Trust was a membership organisation with volunteers at the heart and soul of it.</p> <p>The Coombe Bissett Down Nature Reserve had the opportunity to purchase a further 40 hectares of land. An application had been made to the Heritage Lottery fund to purchase this land. The Trust had to come up with match funding and had appealed to the local community who had so far been very generous.</p> <p>The Trust needed to find £185k of match funding. Coombe Bissett drama group held an event and raised £1000 towards the project.</p> <p>There were up to 40 plant species per square metre. Areas of arable land would be reverted back to chalk grassland and opened to the public. The site backed onto the local primary school, providing an opportunity for the children to be involved with the conservation area.</p> <p>Another site in the area was Blackmoor copse, which was probably the most important in England for butterflies. These were wonderful resources and really important for nature conservation.</p> <p>The Trust supported health and wellbeing groups including adults with mental disabilities, and vulnerable children.</p> <p>The Chairman noted that the Board had heard of all sorts of things taking place which involved health and wellbeing, there must be benefits in joining up these activities, so that they did not remain in isolation from other groups doing the same work.</p> <p>Stephen agreed that this was something that the Trust would pursue.</p> |
| 12 | <p><u>Talk to us</u></p>  |

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|----|--|
|    | <p>People were invited to take part in an electronic survey of options about the community area and its Area Board.</p> <p>Results of that survey are attached to these minutes.</p>   |
| 13 | <p><u>Community Area Transport Group (CATG) Update</u></p> <p>The Board considered the recommendations for funding arising from the last meeting of the CATG held on 22 June.</p> <p><b><u>Decision</u></b><br/> <b>No.4449, C12 Stratford Tony Road – refer back to CATG for consideration as Coombe Bissett parish council had not agreed to contribute any funding towards this scheme.</b></p> <p><b><u>Decision</u></b><br/> <b>No.4453, Homington Road, Coombe Bissett - refer back to CATG for consideration as Coombe Bissett parish council had offered a reduced amount of £800 towards this scheme.</b></p> <p><b><u>Decision</u></b><br/> <b>No. 4536, The Causeway, Winterslow – To award £750 to erect a sign at either end of the lane, positively directing drivers to enter from the correct end, with Winterslow PC agreeing to make a contribution of £375 towards this scheme.</b></p> |
| 14 | <p><u>Community Area Grants</u></p> <p>The Board considered two applications for funding from the Community Area Grant Scheme for 2016/17.</p> <p><b><u>Decision</u></b><br/> <b>The application from Salisbury &amp; South Wilts District Scout Council was deferred until the next Area Board meeting, pending the applicant providing further information:</b></p> <ul style="list-style-type: none"> <li>• Which PCs have been asked for a contribution.</li> <li>• Details of the rates of hire.</li> <li>• When the lottery grant will be determined.</li> <li>• Sharing a vehicle with other community groups</li> </ul> <p><b><u>Decision</u></b><br/> <b>Redlynch Village Hall was awarded £2,500 towards the renovation of storage facilities at the hall.</b></p> <p><b><i>Reason</i></b><br/> <b><i>The application met the Community Area Grant criteria for 2016/17.</i></b></p>             |

|  |  |
|--|--|
|  |  |
| 15   | <p><u>Close</u></p> <p>The Chairman thanked everyone for coming and closed the meeting.</p> <p>The next meeting will be held on Thursday 29 September 2016, 7.00pm at Coombe Bissett Village Hall.</p> |
| <p><u>Attachments: Survey results.</u></p> |  |

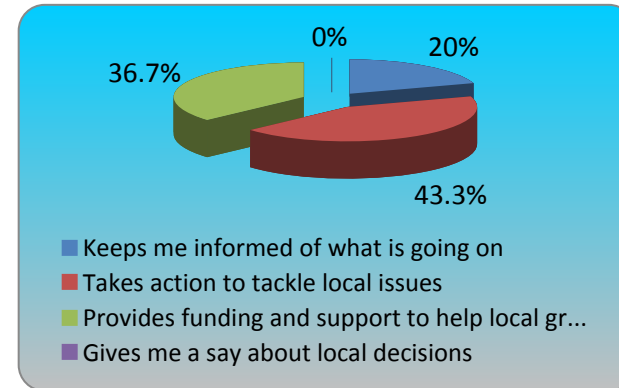
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Turning Graphical Results by Question

Session Name: Current Session  
Created: 04/08/2016 10:48

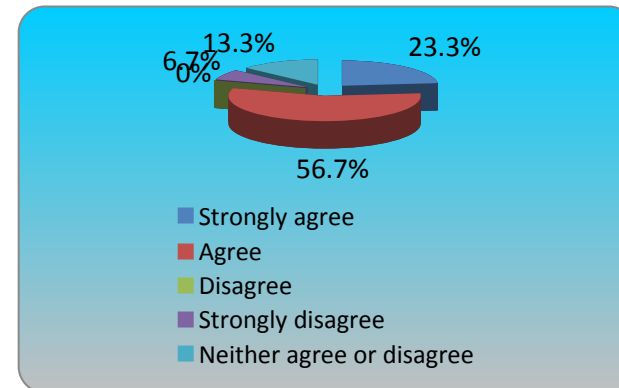
1.) What do you find most useful about the Area Board?  
(multiple choice)

|  | Responses |             |
|--|-----------|-------------|
| Keeps me informed of what is going on            | 6         | 20%         |
| Takes action to tackle local issues              | 13        | 43.33%      |
| Provides funding and support to help local gr... | 11        | 36.67%      |
| Gives me a say about local decisions             | 0         | 0%          |
| <b>Totals</b>                                    | <b>30</b> | <b>100%</b> |



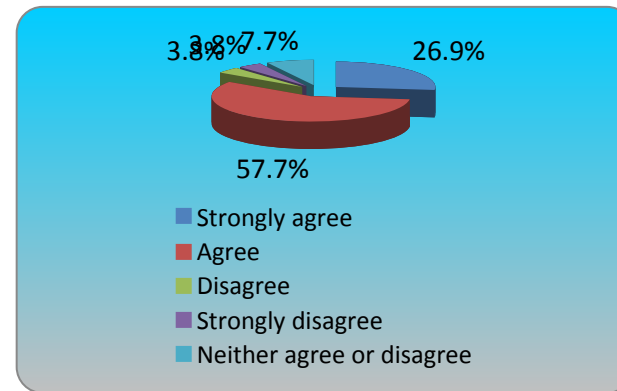
2.) We try to avoid focusing on issues that only affect a particular village (except where the village has been unable to get a satisfactory response and needs the Board's support). Do you agree with this approach? (multiple choice)

|                           | Responses |             |
|---------------------------|-----------|-------------|
| Strongly agree            | 7         | 23.33%      |
| Agree                     | 17        | 56.67%      |
| Disagree                  | 0         | 0%          |
| Strongly disagree         | 2         | 6.67%       |
| Neither agree or disagree | 4         | 13.33%      |
| <b>Totals</b>             | <b>30</b> | <b>100%</b> |



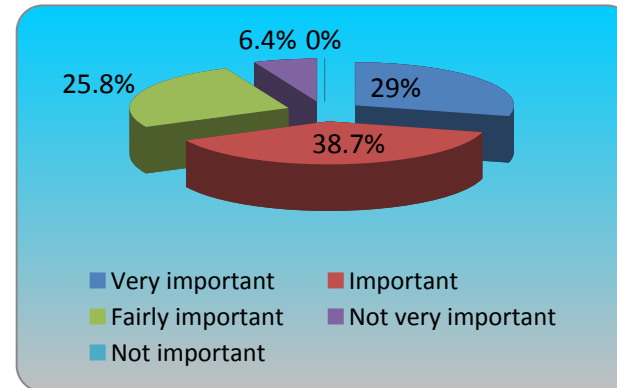
3.) At present, the Board relies heavily on the support of our Community Engagement Manager - we can achieve very little on our own. So, we try to work in partnership with Parish Councils to stimulate, facilitate and coordinate new initiatives and projects. Do you agree with this approach? (multiple choice)

|                           | Responses |             |
|---------------------------|-----------|-------------|
| Strongly agree            | 7         | 26.92%      |
| Agree                     | 15        | 57.69%      |
| Disagree                  | 1         | 3.85%       |
| Strongly disagree         | 1         | 3.85%       |
| Neither agree or disagree | 2         | 7.69%       |
| <b>Totals</b>             | <b>26</b> | <b>100%</b> |



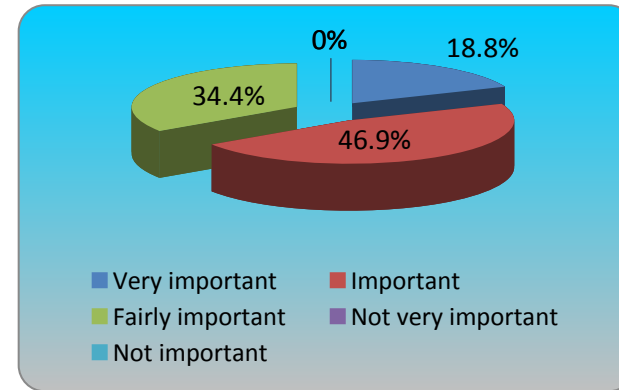
4.) How important is it that we bring you information and updates on developments at Wiltshire Council? (multiple choice)

|                    | Responses |             |
|--------------------|-----------|-------------|
| Very important     | 9         | 29.03%      |
| Important          | 12        | 38.71%      |
| Fairly important   | 8         | 25.81%      |
| Not very important | 2         | 6.45%       |
| Not important      | 0         | 0%          |
| <b>Totals</b>      | <b>31</b> | <b>100%</b> |



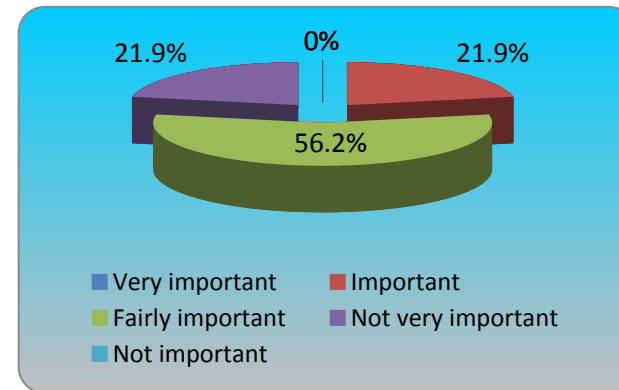
**5.) How important is it that we bring you information and updates from Wiltshire Police? (multiple choice)**

|                    | Responses |             |
|--------------------|-----------|-------------|
| Very important     | 6         | 18.75%      |
| Important          | 15        | 46.88%      |
| Fairly important   | 11        | 34.38%      |
| Not very important | 0         | 0%          |
| Not important      | 0         | 0%          |
| <b>Totals</b>      | <b>32</b> | <b>100%</b> |

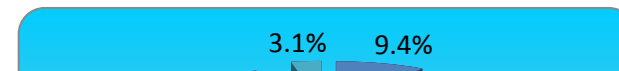


**6.) How important is it that we bring you information and updates from Wiltshire Fire and Rescue Service? (multiple choice)**

|                    | Responses |             |
|--------------------|-----------|-------------|
| Very important     | 0         | 0%          |
| Important          | 7         | 21.88%      |
| Fairly important   | 18        | 56.25%      |
| Not very important | 7         | 21.88%      |
| Not important      | 0         | 0%          |
| <b>Totals</b>      | <b>32</b> | <b>100%</b> |

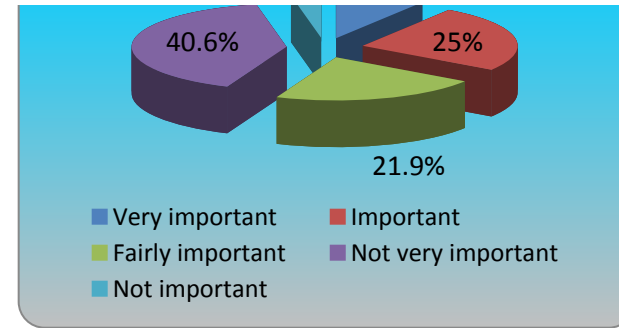


**7.) How important is it that we bring you information and updates from Wiltshire Ambulance Service? (multiple choice)**



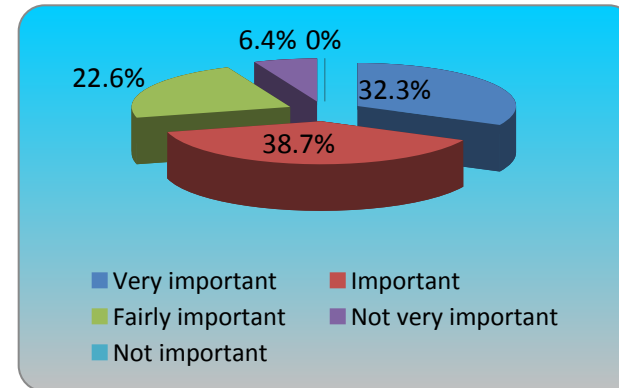
**updates from NHS Wiltshire Clinical Commissioning Group (CCG)? (multiple choice)**

|                    | Responses |             |
|--------------------|-----------|-------------|
| Very important     | 3         | 9.38%       |
| Important          | 8         | 25%         |
| Fairly important   | 7         | 21.88%      |
| Not very important | 13        | 40.62%      |
| Not important      | 1         | 3.12%       |
| <b>Totals</b>      | <b>32</b> | <b>100%</b> |



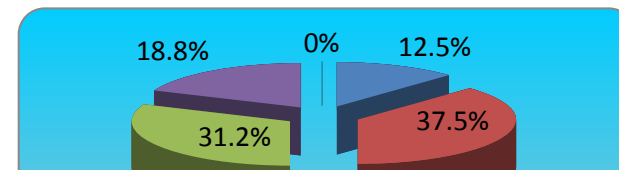
**8.) How important is it that we bring information and updates on Wiltshire Council consultations affecting our area? (multiple choice)**

|                    | Responses |             |
|--------------------|-----------|-------------|
| Very important     | 10        | 32.26%      |
| Important          | 12        | 38.71%      |
| Fairly important   | 7         | 22.58%      |
| Not very important | 2         | 6.45%       |
| Not important      | 0         | 0%          |
| <b>Totals</b>      | <b>31</b> | <b>100%</b> |



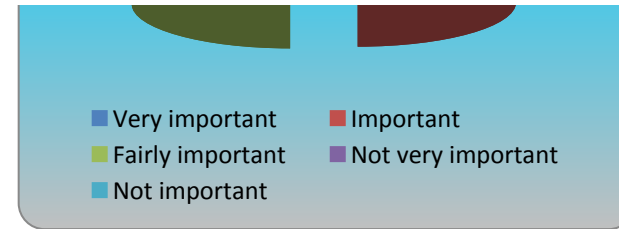
**9.) How important is it that we bring you information and updates on community safety and emergency planning issues affecting our area? (multiple choice)**

|                    | Responses |       |
|--------------------|-----------|-------|
| Very important     | 12.5%     | 12.5% |
| Important          | 37.5%     | 37.5% |
| Fairly important   | 31.2%     | 31.2% |
| Not very important | 18.8%     | 18.8% |
| Not important      | 0%        | 0%    |



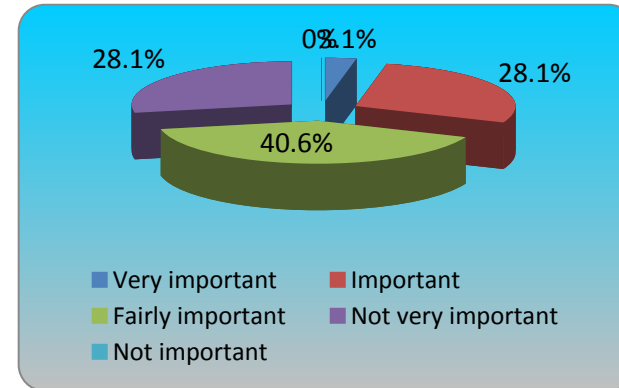


|                    |           |             |
|--------------------|-----------|-------------|
| Very important     | 4         | 12.50%      |
| Important          | 12        | 37.50%      |
| Fairly important   | 10        | 31.25%      |
| Not very important | 6         | 18.75%      |
| Not important      | 0         | 0%          |
| <b>Totals</b>      | <b>32</b> | <b>100%</b> |



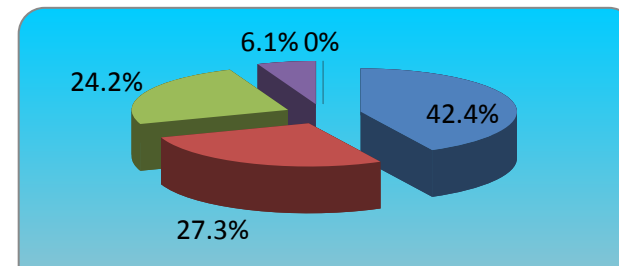
**10.) How important is it that we bring you information and updates on health and wellbeing issues affecting our area? (multiple choice)**

|                    | Responses |             |
|--------------------|-----------|-------------|
| Very important     | 1         | 3.12%       |
| Important          | 9         | 28.12%      |
| Fairly important   | 13        | 40.62%      |
| Not very important | 9         | 28.12%      |
| Not important      | 0         | 0%          |
| <b>Totals</b>      | <b>32</b> | <b>100%</b> |



**11.) How important is it that we bring you information and updates on parish maintenance issues affecting our area? (multiple choice)**

|                    | Responses |        |
|--------------------|-----------|--------|
| Very important     | 14        | 42.42% |
| Important          | 9         | 27.27% |
| Fairly important   | 8         | 24.24% |
| Not very important | 1         | 6.1%   |
| Not important      | 0         | 0%     |

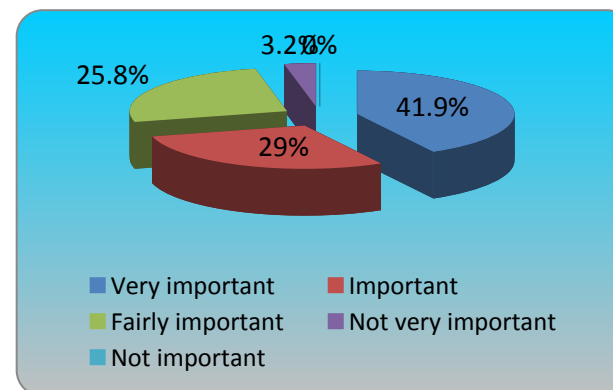


|                    |           |             |
|--------------------|-----------|-------------|
| Not very important | 2         | 6.06%       |
| Not important      | 0         | 0%          |
| <b>Totals</b>      | <b>33</b> | <b>100%</b> |



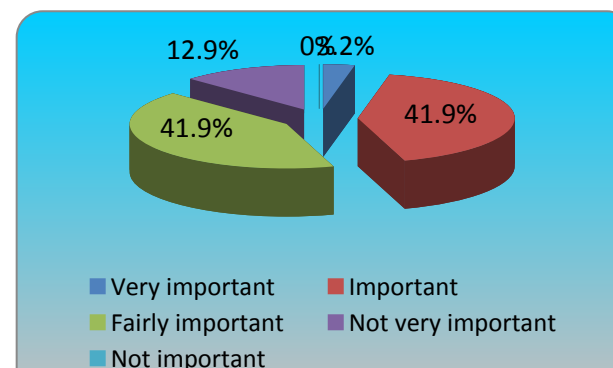
**12.) How important is it that we bring you information about changes to Wiltshire Council services that affect our area? (multiple choice)**

|                    | Responses |             |
|--------------------|-----------|-------------|
| Very important     | 13        | 41.94%      |
| Important          | 9         | 29.03%      |
| Fairly important   | 8         | 25.81%      |
| Not very important | 1         | 3.23%       |
| Not important      | 0         | 0%          |
| <b>Totals</b>      | <b>31</b> | <b>100%</b> |



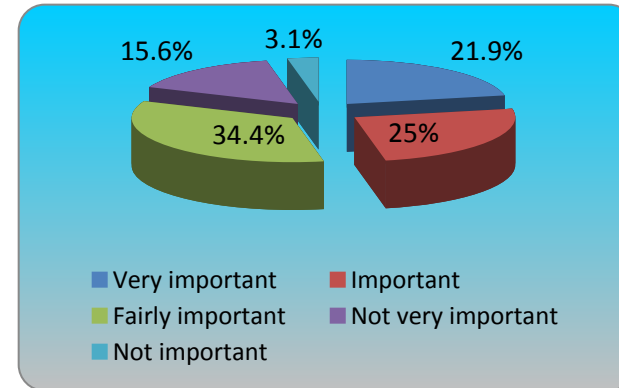
**13.) How important is it that we bring you information and updates about activities for young people in our area? (multiple choice)**

|                    | Responses |             |
|--------------------|-----------|-------------|
| Very important     | 1         | 3.23%       |
| Important          | 13        | 41.94%      |
| Fairly important   | 13        | 41.94%      |
| Not very important | 4         | 12.90%      |
| Not important      | 0         | 0%          |
| <b>Totals</b>      | <b>31</b> | <b>100%</b> |



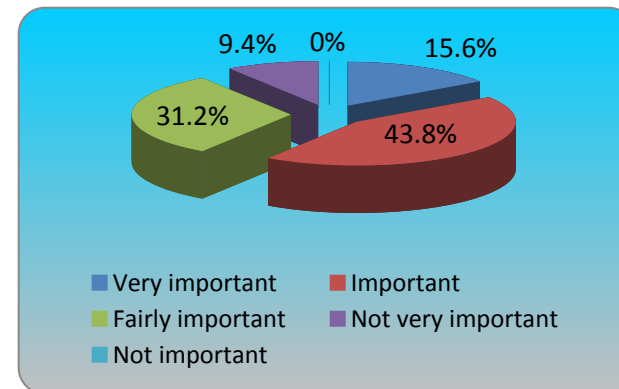
**14.) How important is it that we bring you information and updates about environmental and conservation issues affecting our area? (multiple choice)**

|                    | Responses |             |
|--------------------|-----------|-------------|
| Very important     | 7         | 21.88%      |
| Important          | 8         | 25%         |
| Fairly important   | 11        | 34.38%      |
| Not very important | 5         | 15.62%      |
| Not important      | 1         | 3.12%       |
| <b>Totals</b>      | <b>32</b> | <b>100%</b> |



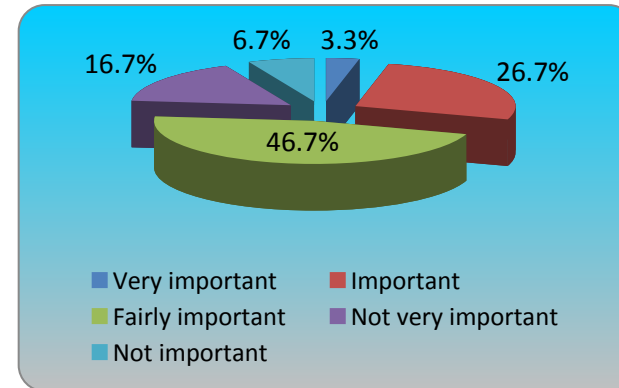
**15.) How important is it that we discuss opportunities for parish councils to work more closely together? (multiple choice)**

|                    | Responses |             |
|--------------------|-----------|-------------|
| Very important     | 5         | 15.62%      |
| Important          | 14        | 43.75%      |
| Fairly important   | 10        | 31.25%      |
| Not very important | 3         | 9.38%       |
| Not important      | 0         | 0%          |
| <b>Totals</b>      | <b>32</b> | <b>100%</b> |



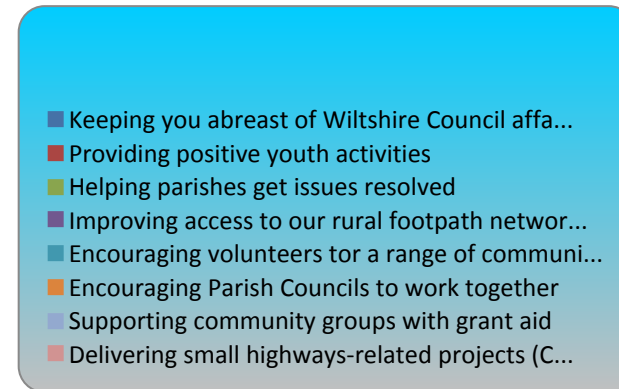
**16.) How important is it that we bring you updates on progress to address priorities identified in our local Joint Strategic Assessment (demographics, health and wellbeing characteristics, economic and business data) (multiple choice)**

|                    | Responses |             |
|--------------------|-----------|-------------|
| Very important     | 1         | 3.33%       |
| Important          | 8         | 26.67%      |
| Fairly important   | 14        | 46.67%      |
| Not very important | 5         | 16.67%      |
| Not important      | 2         | 6.67%       |
| <b>Totals</b>      | <b>30</b> | <b>100%</b> |



**17.) How successful do you think the Area Board and the CEM have been in the following areas? Please choose the THREE things you feel we do best (priority ranking)**

|  | Responses  |             |
|--|------------|-------------|
| Keeping you abreast of Wiltshire Council affa... | 109        | 15.48%      |
| Providing positive youth activities              | 53         | 7.53%       |
| Helping parishes get issues resolved             | 154        | 21.88%      |
| Improving access to our rural footpath networ... | 66         | 9.38%       |
| Encouraging volunteers tor a range of communi... | 29         | 4.12%       |
| Encouraging Parish Councils to work together     | 47         | 6.68%       |
| Supporting community groups with grant aid       | 160        | 22.73%      |
| Delivering small highways-related projects (C... | 86         | 12.22%      |
| <b>Totals</b>                                    | <b>704</b> | <b>100%</b> |



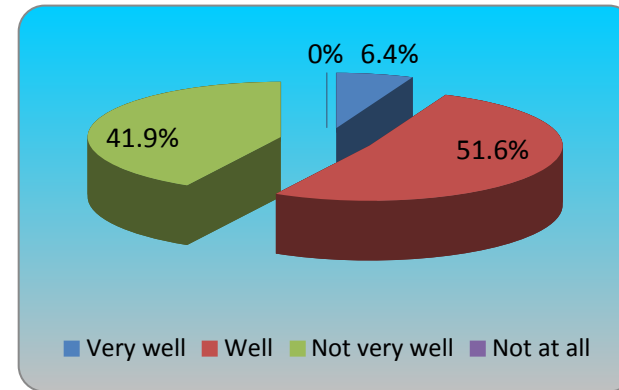
**18.) What do you think are the most important issues facing our area? (please select 3) (priority ranking)**

|                            | Responses |             |
|----------------------------|-----------|-------------|
| Community Safety           | 6         | 6.67%       |
| Health & wellbeing issues  | 4         | 4.44%       |
| Youth                      | 4         | 4.44%       |
| Environment                | 12        | 13.33%      |
| Highways and roads         | 24        | 26.67%      |
| The local economy and jobs | 10        | 11.11%      |
| Housing                    | 16        | 17.78%      |
| Transport                  | 14        | 15.56%      |
| <b>Totals</b>              | <b>90</b> | <b>100%</b> |



**19.) How well do you think we focus on the right issues? (multiple choice)**

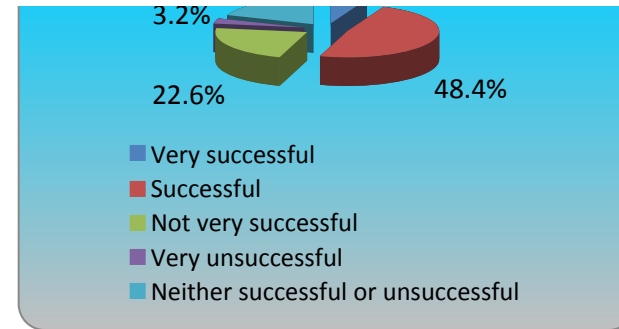
|               | Responses |             |
|---------------|-----------|-------------|
| Very well     | 2         | 6.45%       |
| Well          | 16        | 51.61%      |
| Not very well | 13        | 41.94%      |
| Not at all    | 0         | 0%          |
| <b>Totals</b> | <b>31</b> | <b>100%</b> |



**20.) How successful have we been in providing positive**

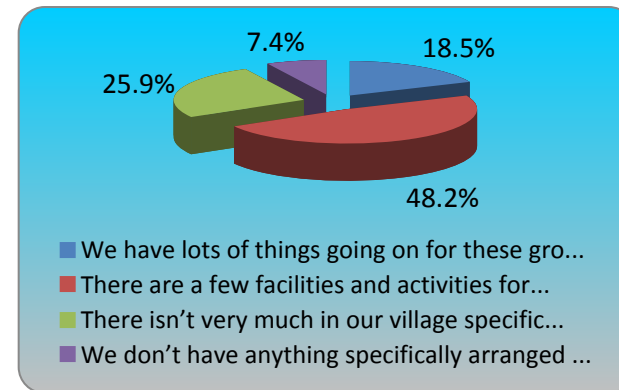


| <u>activities for our local young people? (multiple choice)</u> | <u>Responses</u> |             |
|---|------------------|-------------|
| Very successful   | 2                | 6.45%       |
| Successful  | 15               | 48.39%      |
| Not very successful   | 7                | 22.58%      |
| Very unsuccessful   | 1                | 3.23%       |
| Neither successful or unsuccessful                              | 6                | 19.35%      |
| <b>Totals</b>   | <b>31</b>        | <b>100%</b> |



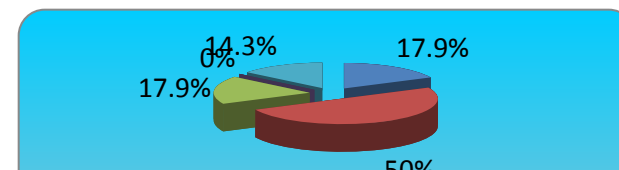
21.) What provision exists in your village for the elderly, infirm, housebound and other vulnerable groups? (e.g. home visits, meals on wheels, leisure and social groups, exercise classes etc) (multiple choice)

| <u></u>  | <u>Responses</u> |             |
|--|------------------|-------------|
| We have lots of things going on for these gro... | 5                | 18.52%      |
| There are a few facilities and activities for... | 13               | 48.15%      |
| There isn't very much in our village specific... | 7                | 25.93%      |
| We don't have anything specifically arranged ... | 2                | 7.41%       |
| <b>Totals</b>                                    | <b>27</b>        | <b>100%</b> |

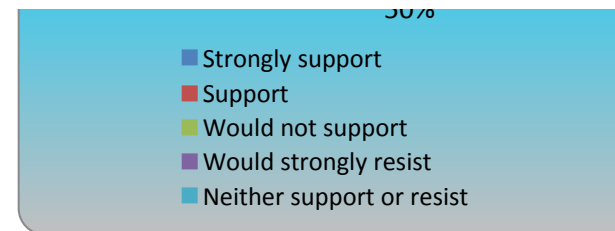


22.) How would your village feel about working with the Area Board to do more for the elderly and vulnerable residents in the parish? (multiple choice)

| <u></u>  | <u>Responses</u> |             |
|--|------------------|-------------|
| We have lots of things going on for these gro... | 5                | 18.52%      |
| There are a few facilities and activities for... | 13               | 48.15%      |
| There isn't very much in our village specific... | 7                | 25.93%      |
| We don't have anything specifically arranged ... | 2                | 7.41%       |
| <b>Totals</b>                                    | <b>27</b>        | <b>100%</b> |

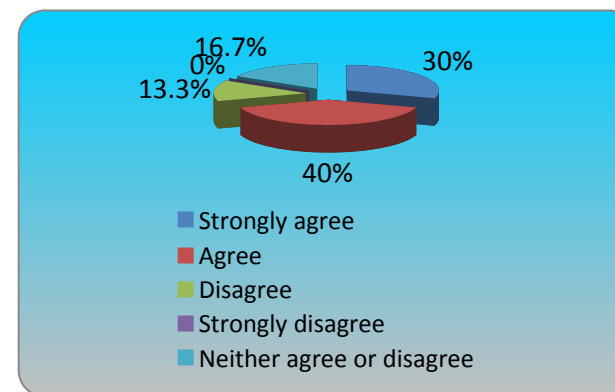


|                           |           |             |
|---------------------------|-----------|-------------|
| Strongly support          | 5         | 17.86%      |
| Support                   | 14        | 50%         |
| Would not support         | 5         | 17.86%      |
| Would strongly resist     | 0         | 0%          |
| Neither support or resist | 4         | 14.29%      |
| <b>Totals</b>             | <b>28</b> | <b>100%</b> |



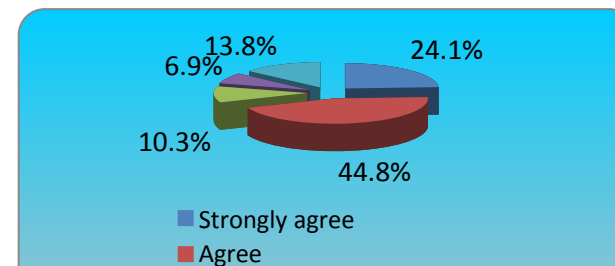
23.) We believe village community groups achieve more by collaborating with similar groups in other villages. Do you agree? (multiple choice)

|                           | Responses |             |
|---------------------------|-----------|-------------|
| Strongly agree            | 9         | 30%         |
| Agree                     | 12        | 40%         |
| Disagree                  | 4         | 13.33%      |
| Strongly disagree         | 0         | 0%          |
| Neither agree or disagree | 5         | 16.67%      |
| <b>Totals</b>             | <b>30</b> | <b>100%</b> |

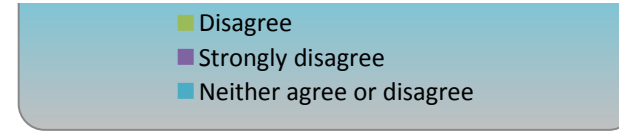


24.) We believe Parish Councils could save money by collaborating with other Parishes. Do you agree? (multiple choice)

|                   | Responses |        |
|-------------------|-----------|--------|
| Strongly agree    | 7         | 24.14% |
| Agree             | 13        | 44.83% |
| Disagree          | 3         | 10.34% |
| Strongly disagree | 2         | 6.90%  |

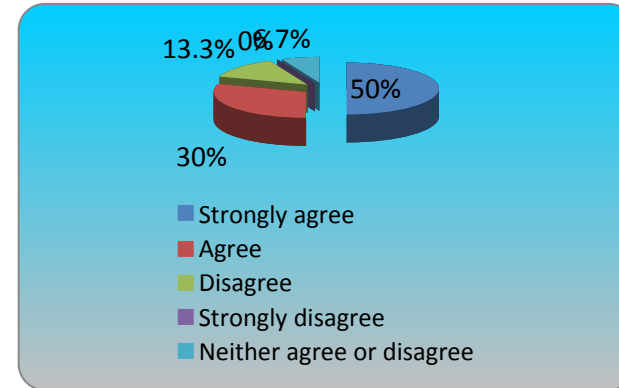


|                           |           |             |
|---------------------------|-----------|-------------|
| Neither agree or disagree | 4         | 13.79%      |
| <b>Totals</b>             | <b>29</b> | <b>100%</b> |



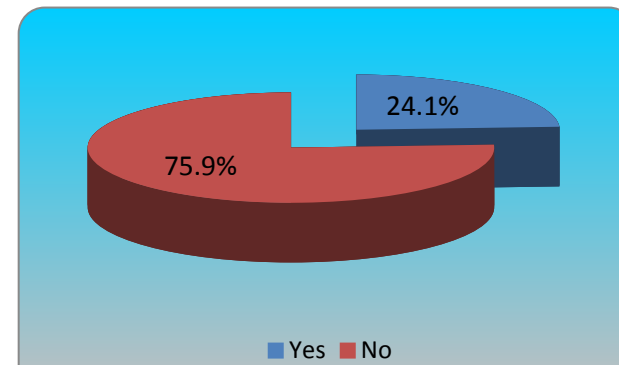
**25.) Would you welcome an opportunity to debate upcoming Wiltshire Council decisions with a view to providing feedback to WC Cabinet? (multiple choice)**

|                           | Responses |             |
|---------------------------|-----------|-------------|
| Strongly agree            | 15        | 50%         |
| Agree                     | 9         | 30%         |
| Disagree                  | 4         | 13.33%      |
| Strongly disagree         | 0         | 0%          |
| Neither agree or disagree | 2         | 6.67%       |
| <b>Totals</b>             | <b>30</b> | <b>100%</b> |



**26.) We regularly appeal for ideas about items you would like to see on our board meeting agenda. Have you ever passed on such an idea? (multiple choice)**

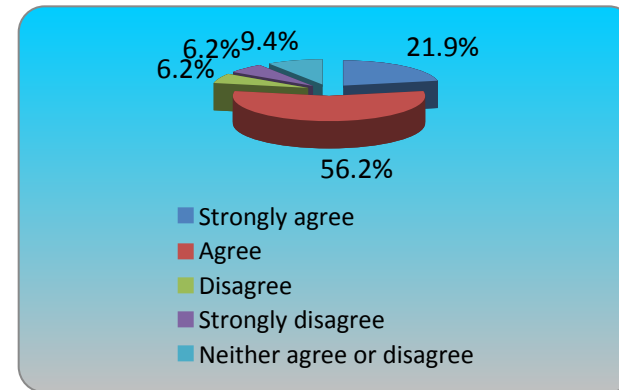
|               | Responses |             |
|---------------|-----------|-------------|
| Yes           | 7         | 24.14%      |
| No            | 22        | 75.86%      |
| <b>Totals</b> | <b>29</b> | <b>100%</b> |





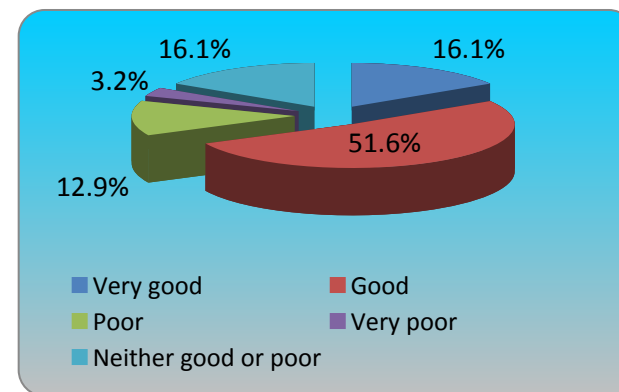
27.) The Board always alerts its audience to current WC consultations. Where such consultations are directly relevant to the area, do you think those subjects should be debated at board meetings? (multiple choice)

|                           | Responses |             |
|---------------------------|-----------|-------------|
| Strongly agree            | 7         | 21.88%      |
| Agree                     | 18        | 56.25%      |
| Disagree                  | 2         | 6.25%       |
| Strongly disagree         | 2         | 6.25%       |
| Neither agree or disagree | 3         | 9.38%       |
| <b>Totals</b>             | <b>32</b> | <b>100%</b> |

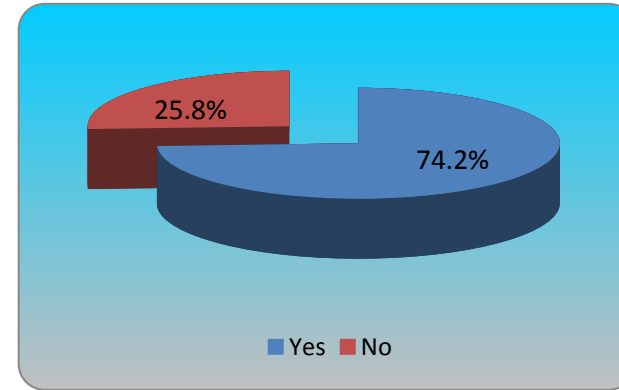


28.) How good are we at communicating with you? (multiple choice)

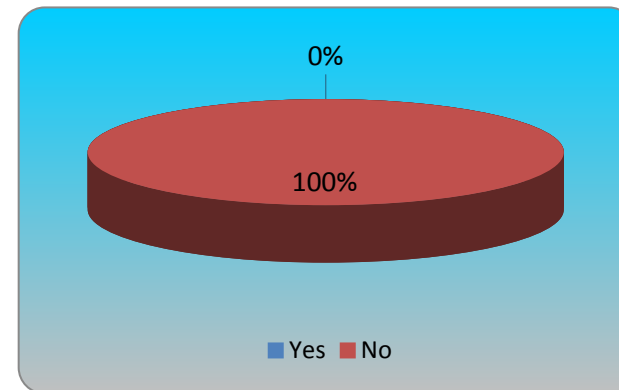
|                      | Responses |             |
|----------------------|-----------|-------------|
| Very good            | 5         | 16.13%      |
| Good                 | 16        | 51.61%      |
| Poor                 | 4         | 12.90%      |
| Very poor            | 1         | 3.23%       |
| Neither good or poor | 5         | 16.13%      |
| <b>Totals</b>        | <b>31</b> | <b>100%</b> |



| <b>29.) Do you read our weekly email? (multiple choice)</b> |           | <b>Responses</b> |  |
|---|-----------|------------------|--|
| Yes   | 23        | 74.19%           |  |
| No  | 8         | 25.81%           |  |
| <b>Totals</b>   | <b>31</b> | <b>100%</b>      |  |

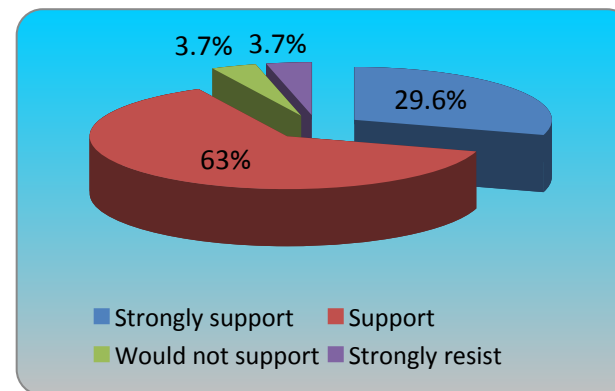


| <b>30.) Do you follow us on Twitter? (multiple choice)</b> |           | <b>Responses</b> |  |
|--|-----------|------------------|--|
| Yes  | 0         | 0%               |  |
| No   | 30        | 100%             |  |
| <b>Totals</b>  | <b>30</b> | <b>100%</b>      |  |



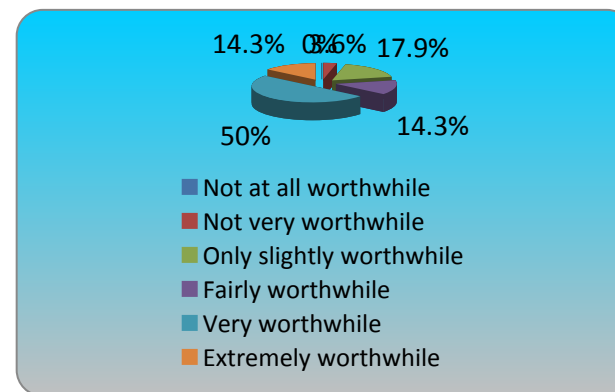
**31.) Would you welcome the Area Board's help to encourage more volunteers in the community? (multiple choice)**

|                   | Responses |             |
|-------------------|-----------|-------------|
| Strongly support  | 8         | 29.63%      |
| Support           | 17        | 62.96%      |
| Would not support | 1         | 3.70%       |
| Strongly resist   | 1         | 3.70%       |
| <b>Totals</b>     | <b>27</b> | <b>100%</b> |



**32.) Over the last seven years the Board has: installed job vacancy boards, developed a programme of positive activities for young people, carried out work to improve the local footpath network, provided grants to over 100 community groups; undertaken dozens of minor highways improvement schemes and much more. How worthwhile do you think this has been? (multiple choice)**

|                          | Responses |             |
|--------------------------|-----------|-------------|
| Not at all worthwhile    | 0         | 0%          |
| Not very worthwhile      | 1         | 3.57%       |
| Only slightly worthwhile | 5         | 17.86%      |
| Fairly worthwhile        | 4         | 14.29%      |
| Very worthwhile          | 14        | 50%         |
| Extremely worthwhile     | 4         | 14.29%      |
| <b>Totals</b>            | <b>28</b> | <b>100%</b> |



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Wiltshire Council

4 August 2016

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## Delegation to Community Engagement Manager

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### Summary

Wiltshire Area Boards have previously delegated authority to officers to grant funding from their delegated community and youth budgets in respect of urgent matters that may arise between meetings of the Area Board. It is proposed that this delegation is updated and extended to cover health and wellbeing projects.

### Proposal

To consider passing the following resolution:

*In order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings, the Community Engagement Manager, in consultation with the Chairman (or in their absence, the Vice-Chairman) of the Area Board, may authorise expenditure to support community projects from the delegated community grants budget of up to £5,000 in total, youth projects of up to £5,000 in total, and health and wellbeing projects of up to £1,000 in total, between meetings of the Area Board.*

*Decisions taken between meetings will be reported to the next meeting of the Area Board explaining why the matter was considered urgent or necessary to expedite the work of the Board and the Cabinet Member for Communities, Campuses, Area Boards and Broadband will also be kept informed of any such decisions.*

### Reason for Proposal

In order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings.

**Libby Beale**  
**Senior Democratic Services Officer**  
[Elizabeth.beale@wiltshire.gov.uk](mailto:Elizabeth.beale@wiltshire.gov.uk)





## Southern Wiltshire Area Board - Report, 29<sup>th</sup> September 2016

### Community Engagement

The station and its' staff continue to attend events and schools to give input, advice and education.

A Salamander course of 8 young people was held at Salisbury fire station from 15<sup>th</sup> – 19<sup>th</sup> August. The primary aim of Salamander is to work with young people in Wiltshire and provide them with experiences that will help them to learn new life skills and gain confidence. However, in recent years, we have expanded our remit and now work with a variety of organisations across the public, voluntary and private sectors.

More courses are programmed for the remainder of the financial year, both at Salisbury and other locations.

### Dementia Awareness

All staff at Salisbury fire station have undergone Dementia Awareness training. The feedback from staff was very positive.

### Home Safety

Staff at Salisbury are currently undergoing training for new Safe & Well visits which are being rolled out in the Autumn.

If you need a smoke alarm, some advice or are worried about what you would do in an emergency, contact us for a free Safe and Well visit; <http://www.dwfire.org.uk/safety/safe-and-well-visits/>

### Response

**Total Fire Calls for Salisbury Fire station; 01/04/16 – 31/08/16.**

| Category        | Callsign    | Total Incidents | Category        | Callsign    | Total Incidents |
|-----------------|-------------|-----------------|-----------------|-------------|-----------------|
| False Alarm     | 31P1        | 124             | False Alarm     | 31P2        | 18              |
| Fire            | 31P1        | 70              | Fire            | 31P2        | 16              |
| Other           | 31P1        | 11              | Other           | 31P2        | 55              |
| Special Service | 31P1        | 42              | Special Service | 31P2        | 2               |
| <b>Total</b>    | <b>31P1</b> | <b>247</b>      | <b>Total</b>    | <b>31P2</b> | <b>91</b>       |

**Availability of Wholetime (1<sup>st</sup>) appliance;**

100%

**Availability of On-Call (2<sup>nd</sup>) appliance (August 2016);**

| Appliance                            | Day (06:00 - 18:00) | Night (18:00 - 06:00) | Total  |
|--------------------------------------|---------------------|-----------------------|--------|
| On –Call (2 <sup>nd</sup> appliance) | 78.36%              | 98.92%                | 88.64% |

### On-Call Recruitment

Recruitment Evening at Salisbury fire station on **Monday 26<sup>th</sup> September 2016, 7-9pm.**

DWFRS currently have 5 vacancies for On-Call (retained) Firefighters at Salisbury fire station.

- Do you live or work near the fire station?
- Are you able to work in a team?
- Do you have a basic level of physical fitness?
- Are you at least 18 years old?
- Do you know anyone who would be interested in a career as an On-Call firefighter?

No need to book, just pop in to the fire station on Ashley Road, Salisbury on **Monday 26<sup>th</sup> September between 7pm and 9pm.** We'll talk you through what the job is actually about and you can try some of the practical tests.

### Calls to Fire Alarms

This item is by request of the CAB;

Responding to automatic fire alarm (AFA) activations that subsequently turn out to be unwanted fire signals has been identified as a major draw on our resources, resulting in an inappropriate use of emergency crews and equipment.

So far this year we have **returned** from 2000 false alarms in Wiltshire alone, however it is important to state that DWFRS are never mobilised to a false alarm, that is just the end outcome.

Such activations cause resources to be diverted away from other, more important, activities, making them potentially unavailable to respond to genuine emergency calls.

Unwanted fire signals have a major impact on the Service and cause concern, as they:

- Render crews unavailable, creating the possibility of delayed attendance to genuine emergency calls.
- Create unnecessary risk to fire crews and members of the public when fire appliances respond under emergency conditions.
- Are disruptive to planned work, particularly training and community fire safety activities.
- Impose significant financial burdens on the Service.
- Have a negative impact on employers who release on-call firefighters working the retained duty system (On-Call).



- Cause problems for the occupiers of affected premises through lost production and general disruption to business continuity.
- Cause complacency among employees, reducing the effectiveness of automatic fire alarms by delaying the initiation of emergency procedures.
- Indicate other failings may exist within the premises' fire safety management.

A properly designed and maintained automatic fire detection system provides early warning of fire. However, a badly designed or poorly maintained system can become a potential hazard due to inappropriate or unwanted activations.

Management procedures should be set in place as part of an emergency plan. Suitably trained personnel should investigate the cause of the alarm activation before calling the fire and rescue service (with the notable exception of residential care providers who should not allow these procedures to cause undue delay in calling 999).

Staff at the Service Control Centre will always question the caller on what the incident actually is. This is to ensure we use our resources appropriately.

Alarm Calls are challenged from premises that include; commercial, industrial, retail, public assembly, agricultural and domestic low battery actuations. This is because the above mentioned Management Procedures should be in place. The call challenge will not slow down any response from the service as this is done concurrently as the call is taken, but it will help identify the right resources to send.

### **Seasonal Safety Message**

A clean chimney can help prevent fires and structural damage to your property. Regular cleaning of your chimney or flue will eliminate the build-up of soot and clear obstructions such as bird or animal nests, leaves and debris. It is not enough to use a vacuum cleaner and you should make sure that your chimney or flue is inspected regularly.

Chimneys should be swept:

- At least once a year when using smokeless fuels
- At least once a year when using bituminous coal
- Every three months when burning wood
- Once a year when using oil
- Once a year when using gas

The following safety advice should always be followed when lighting an open fire or woodburning stove:

- Don't use flammable liquids such as petrol or paraffin to light your fire.
- Don't burn excessive amounts of paper or rubbish.
- Don't overload the fire with fuel.



When the fire is alight, check the loft space occasionally to make sure there is no smoke leaking from cracks, defective brickwork or mortar joints.

### **Community Safety Plan**

DWFRS Community Safety Plan can be found on the DWFRS website;  
<http://www.dwfire.org.uk/community-safety-plan/>

Louis Minchella

District Commander, Salisbury and Wilton.

Email: [louis.minchella@dwfire.org.uk](mailto:louis.minchella@dwfire.org.uk)

Tel: 01722 691251 | Mobile: 07909 893450

# Licensed Trade Event



**Free advice and guidance to help support your business in Wiltshire and better understand the important role you have in the licensed trade and within your community.**

Speakers will include:

- Gambling Commission
- Child Sexual Exploitation Team
- National PubWatch
- Public Health – Alcohol and drug awareness
- Dorset and Wiltshire Fire Service

Representatives from; Licensing, Immigration, Security Industry Authority (SIA), Dorset and Wilts Fire Service, Street Pastors, Consumer Protection, Environmental Health, Pest Control, Wiltshire Police, and others will be there to provide information and answer any questions and concerns.

## Free refreshments and parking

### Trowbridge

26 September 2016

6pm – 9pm

County Hall, Bythesea Road, BA14 8JN

### Salisbury

13 October 2016

10am – 2pm

Five Rivers Campus, Hulse Road, SP1 3NR

### Royal Wootton Bassett

28 October 2016

2pm – 6pm

Lime Kiln Leisure Centre, Lime Kiln, SN4 7HG

For more information and to confirm attendance please contact:

Licensing Team, Wiltshire Council, Monkton Park, Chippenham, SN15 1ER

Tel: **01249 706555** Email: [LicensingEvent@wiltshire.gov.uk](mailto:LicensingEvent@wiltshire.gov.uk)



## Chairman's Announcements

|                                 |   |
|---------------------------------|---|
| <b>Subject:</b>                 | <b>Mental Health Awareness Raising</b>  |
| <b>Officer Contact Details:</b> | <b>Karen Spence (Public Health Specialist) <a href="mailto:karen.spence@wiltshire.gov.uk">karen.spence@wiltshire.gov.uk</a></b> |



The Public Health team at Wiltshire Council have developed some tools to help raise awareness of mental health both in the workplace and in communities.

We are able to offer (to Area Boards and other community groups) a session which is ideally about 90 minutes long (but can be tailored to provide a session of about 50 minutes if timings do not allow the full package to be delivered).

The session takes inspiration in its approach and ethos from the extremely successful Alzheimers' Society 'Dementia Friends' programme and is designed to deliver community awareness raising, increase understanding and reduce stigma and discrimination.

The session itself is interactive and suitable for both professionals and members of the public. It involves some group activities and video clips as well as information about mental health and how to keep yourself well. It focusses strongly on how to improve and maintain wellbeing and mental health and uses tools like the Five Ways to Wellbeing <http://www.neweconomics.org/projects/entry/five-ways-to-well-being>

Sessions held to date (including Health and Wellbeing Board, Health Select Committee and Westbury Area Board) have been extremely well received and have generated some healthy debate about promoting mental and emotional wellbeing.

The Public Health team is now in the process of rolling this session out more widely to include:

- Training key members of staff to deliver the sessions (e.g. Health Trainers, volunteers)
- Delivering the session within Wiltshire Council for staff members
- Publicising the sessions for wider dissemination
- Engaging with local voluntary and community sector organisations such as Mind to explore the option of offering the opportunity for their staff/volunteers to receive training and deliver the session
- Producing a toolkit to run alongside the training (or to stand alone) which will be available from September 2016.

# **Chairman's Announcements**

For further information about the awareness raising package, please contact [karen.spence@wiltshire.gov.uk](mailto:karen.spence@wiltshire.gov.uk) or telephone 01225 713094

## **Some local and national links to sources of help:**

### **National**

SANE Helpline [http://www.sane.org.uk/what\\_we\\_do/support/helpline](http://www.sane.org.uk/what_we_do/support/helpline)

Rethink <https://www.rethink.org/about-us/our-mental-health-advice/crisis-contacts>

Time to Change <http://www.time-to-change.org.uk/mental-health-and-stigma/help-and-support>

Depression UK [http://www.depressionuk.org/national\\_links.shtml](http://www.depressionuk.org/national_links.shtml)

Samaritans: telephone 116 123 or email [jo@samaritans.org](mailto:jo@samaritans.org)

### **Local**

Your own GP (who can refer on to mental health providers where mental ill health requires treatment)

Wiltshire IAPT – wide variety of group and 1:1 sessions  
<https://iapt-wilts.awp.nhs.uk/all-courses/browse-wiltshire-courses/>

Wiltshire MIND – counselling and group sessions plus other services  
<http://www.wiltshiremind.co.uk/>

Wiltshire Health Trainers  
<http://www.wiltshire.gov.uk/healthandsocialcare/publichealthwilts/healthtrainers.htm>

Other community based services

Revival (rape and sexual abuse support)

Soundwell (music therapy)

Richmond Fellowship (employment/vocational support)

Advocacy services

WSUN Service user engagement and support <http://wsun.co.uk/>

## Report to Southern Wiltshire Area Board

Date: 29 September 2016

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### SOUTHERN WILTSHIRE AREA FLY-TIPPING INCIDENTS AND COVERT CAMERA BRIEF

#### 1.0 Purpose

- 1.1 The purpose of this report aims to brief the Southern Wiltshire Area Board on the recent fly-tipping incidents within the area and also to brief on the use of covert camera systems used to apprehend offenders.

#### 2.0 Background

- 2.1 Fly tipping is the illegal deposit of waste on land not licensed to receive it, contrary to Section 33(1)(a) of the Environmental Protection Act (1990). The types of waste fly tipped range from 'black bag' waste to large deposits of materials such as industrial waste, tyres, construction material, hazardous and liquid waste. Fly tipping is a significant blight on our local environment; a source of pollution; a potential danger to public health and a hazard to wildlife. It also undermines legitimate waste businesses where unscrupulous operators undercut those operating within the law.
- 2.2 Nationally over the past two years, the number of reported incidents of fly tipping has increased by more than **27%**. Over the same period of time, incident numbers have increased in Wiltshire by **22%**, so below the national average. During 2015/16 Wiltshire Council received a total of **2,727** reports of fly tipping.

#### 3.0 Southern Wiltshire Fly-Tipping Statistics

- 3.1 A review of the data for financial year 01 April 2015 – 31 March 2016 showed that the Southern Wiltshire Area Board had a reported 234 incidents of fly-tipping. This was the third highest number of reports from all area boards in Wiltshire over the same time period.
- 3.2 Table 1 below details the Area Board comparisons in the South (01 January - 14 June 2016):

| Area Board           | Reports |
|----------------------|---------|
| Amesbury             | 102     |
| Salisbury*           | 167     |
| South West Wiltshire | 97      |
| Southern Wiltshire   | 161     |
| Tidworth             | 16      |

Table 1

\* It should be noted that the majority of reports in Salisbury were for both commercial and domestic waste (black sacks) in the city centre placed out at inappropriate times so not technically classed as 'fly-tipping'.

#### **4.0 Covert Camera Surveillance**

- 4.1 The service currently utilises one covert camera surveillance system for use countywide in trouble hotspots where fly-tipping is prevalent. This is deployed under the required legislation, council policies/procedures and Magistrate requirements.
- 4.2 The unit is used under strict controls where it can be demonstrated that all other investigatory techniques have been exhausted and any collateral intrusion is kept to the absolute minimum.
- 4.3 The service has previously been successful in apprehending fly-tipping offenders using such a system. Once an area is deemed suitable for a camera operation, detailed reconnaissance is conducted to ensure a successful installation can be achieved and maintain servicing whilst in situ. Such a system can be deployed for a prescribed period of time specific to operation requirements/restrictions.

#### **5.0 Additional covert camera considerations**

- 5.1 An opportunity to purchase an additional covert camera system for the Southern Wiltshire Area Board has been informally discussed. If this was formally agreed, it would be solely used by authorised enforcement officers within the Southern Wiltshire Area Board.
- 5.2 A recently obtained quote for a like for like system which is currently used totals £3,100 inc. VAT (this includes high grade batteries with 4 day life after charge). This figure can reduce by purchasing lower grade battery packs (2 day life after charge).

**Report produced by Peter White (Enforcement Manager).**

Email: [peter.white@wiltshire.gov.uk](mailto:peter.white@wiltshire.gov.uk)

Tel: 01380 826333

Mob: 07989 085760



SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 20 SEPTEMBER 2016 ACTION NOTES

|    | Item                           | Update   | Actions and recommendations | Who |
|----|--------------------------------|--|-----------------------------|-----|
| 1. | <b>Attendees and apologies</b> |  |                             |     |
|    | Present:                       | Cllr Ian McLennan (Chair), Cllr Julian Johnson, Cllr Leo Randall, Vic Bussereau (Laverstock & Ford PC), Roger Yeates (Downton PC), Malcolm Hitchings (Britford PC) John Blocksidge (Redlynch PC), John Martin, Geoff Hewson (Landford PC), Brian Edgely (Firsdown PC), Derrick Rattue (Coombe Bissett PC), Peter Jones (Whiteparish PC)<br><br>Julie Wharton (Wiltshire Council) |                             |     |
|    | Apologies:                     | Cllr Richard Britton, Graham Axtell, Wiltshire Council, Chris Chelu, (Coombe Bissett PC)   |                             |     |
| 2. | <b>Notes of last meeting</b>   |  |                             |     |
|    |                                | The minutes of the previous meeting held on 22 June 2016 were agreed at the Southern Wiltshire Area Board meeting on 28 July 2016.<br><br><i>They can be found on the Wiltshire Council website <a href="#">here</a></i>   |                             |     |

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 20 SEPTEMBER 2016 ACTION NOTES

|           |  |  |  |    |
|-----------|--|--|--|----|
| <b>3.</b> | <b>Financial Position</b>  |  |  |    |
|           |  | Finance sheet was presented. There is currently £22,717 uncommitted.   |  |    |
| <b>4.</b> | <b>Top 5 Priority Schemes</b>  |  |  |    |
| a)        | Issue No: <a href="#">2940</a><br><br>Improvements to Byway 10 Milford Mill Road.                      | Agreement has been reached between Rights of Way and the Land Agent about the terms of the diversion. Legal are preparing the paperwork to send to the Land Agent and their solicitors.<br><br>Once this is signed the diversion order can be advertised and revised costings obtained.  | Cllr McLennan expressed his great disappointment that it will not be completed before this winter. | JW |
| b)        | Issue No: <a href="#">3984</a><br><br>Improvements to crossing point in the High Street, Downton.      | The work has been ordered and has been partially completed.<br><br>There has been an issue with the layout of the footway outside of The Wooden Spoon Public House, JW met with contractors to ensure the work is finished. Additional works cost £1500.   | CATG agreed to fund entire £1500 of additional work with no additional contribution from the PC.   | JW |
| c)        | Issue No: <a href="#">4340</a><br><br>Mill Lane, Winterslow. Request to relocate 30mph terminal signs. | Concerns have been raised about the speed of traffic along Mill Lane and have requested that the 30mph is extended to the edge of the residential area. CATG agreed to fund £1250 and Winterslow PC agreed to fund £750.<br><br>The legal order was advertised with a closing date of 11 July 2016. No objections have been received therefore the works package has been sent to the contractor with a target date of 17 September 2016 – contractor is being chased for confirmation of actual date. | JW 'tentatively' informed the meeting that the contractor should be on site tomorrow.              | JW |

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 20 SEPTEMBER 2016 ACTION NOTES

|           |  |  |   |      |
|-----------|--|--|---|------|
| d)        | Issue No: <a href="#">3985</a><br>Extension of NWAAT on The Borough, Downton | The works are complete, invoice to be sent to Parish Council on receipt of final account.<br>It is recommended that the issue is now closed and either the signs for The Causeway, Winterslow or the flood depth gauge at Redlynch is made a priority scheme.      | The group determined that given the forthcoming winter and the realignment of boundary's the flood depth gauge at Redlynch been made a priority, JW to confirm in writing with both PC's. | CATG |
| e)        | Request for measures to reduce speeds Odstock Traffic Calming Scheme         | The road has now been added to the major maintenance list for this year. Atkins have agreed to lay the coloured surfacing works as part of their resurfacing scheme.<br><br>The signs have been ordered separately.  |   | JW   |
| <b>5.</b> | <b>Other Priority schemes</b>  |  |   |      |
| a)        | 20mph Speed limit Implementation.<br><br>Coombe Bissett & Whiteparish        | The sign installation is complete. The coloured surfacing will take place in the Summer as part of the County wide programme.<br><br>The coloured surfacing is complete; lining is due to be completed by the end of September.                                    | Coombe Bissett PC confirmed that the lining was complete in their village. Whiteparish to be confirmed.   | JW   |
| b)        | Issue No: <a href="#">3801</a><br><br>Informal crossing, West Grimstead      | The construction work is complete. The coloured surfacing will take place in the Summer as part of the County wide programme.<br><br>The works are complete, invoice to be sent to Parish Council on receipt of final account; recommend that the issue is closed. | Agreed  | CATG |
| c)        | Concerns about speeding traffic Gunville Hill/Gunville Road                  | The works are complete, invoice to be sent to Parish Council on receipt of final account; recommend that the issue is closed.  | Agreed  | CATG |

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 20 SEPTEMBER 2016 ACTION NOTES

|    |   |   |  |       |
|----|---|---|--|-------|
| d) | Issue No: <a href="#">3911</a><br><br>New right hand turning lane requested Turning to Charlton Manor Farm, Charlton All Saints | The works are complete, invoice to be sent to Parish Council on receipt of final account; recommend that the issue is closed.   | Agreed   | CATG  |
| e) | Speed limit review<br>Various location Landford including Stock Lane.   | <p>The new regulations were published on the 22 April 2016. The results have been passed to LR, RB &amp; Landford PC and are appended to this agenda.</p> <p>The review recommended a change in speed limit at one site only, the C319 Forest Road, approx. cost £1000. The side roads were not surveyed as they are not long enough sections to take an individual speed limit, however if the speed limit on Forest Road is amended these will by matter of course become 30 with no need for any signage.</p> <p>Stock Lane – The review recommended a 40 limit as currently exists, however given that the environmental constraints are keeping speeds low if the CATG did wish to fund the removal of the 40 limit and a return to National Speed Limit then this could be progressed at an estimated cost of £300.</p> <p>On top of these costs there is an additional fee of £1000 for the legal work and £862 establishment cost for a lining gang. This cost will not vary whether one or both are taken forward.</p> | <p>PC wants to have a 30mph across the entire village and is not happy with the outcome of the survey.</p> <p>The PC has requested additional information from Atkins. JW to chase for this information.</p> <p>It was agreed that the matter would be discussed at the next Southern Area Board with the prospect of taking to the Cabinet Member.</p> <p>The PC confirmed that they would not like a decision made with regards to Forest Road or Stock Lane until the speed limits across the rest of the village have been resolved.</p> | JW/AB |
| f) | Issue No: <a href="#">3790</a><br><br>Traffic Management Scheme - Ford  | JW has provided the PC with some sign designs. Awaiting feedback from PC.   | <p>The PC presented an outline of the traffic situation across Ford.</p> <p>They would like a scheme to introduce several buildouts and</p>  | PC    |

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 20 SEPTEMBER 2016 ACTION NOTES

|    |   |   |   |      |
|----|---|---|---|------|
|    |   |   | <p>additional signing costing £16,000.</p> <p>CATG agreed to make it a priority scheme on the basis that the PC contributed £4000 or 25% whichever was less, so that more detailed designs could be undertaken.</p>   |      |
| g) | <p>Issue No: <a href="#">4449</a></p> <p>C12 Stratford Tony Road</p>        | <p>Following a collision involving a bus, a lorry and a van approximately 600m from the junction with the A354 the PC have requested that the kerbing is moved back by 1/2 metre to widen the road or a centreline is laid around the bends.</p> <p>The kerb cannot be moved without the verge being supported. A centre line would cost approximately £2500 including a road closure. CATG agreed to fund the scheme subject to a contribution from Coombe Bissett PC of £800.</p> <p>Coombe Bissett PC feel that a white line is unlikely to be effective and feel that the scheme to widen the road should be progressed by Wiltshire Council highways outside of CATG.</p> <p>NB: As there is no history of collisions at this location and this is not an isolated narrow section along the route therefore no funding is available outside of the CATG.</p> | <p>The PC agreed to fund their contribution of £800 in the new financial year. JW confirmed that if there was a scheme nearby and the work could be completed without a road closure the line could be combined and laid for a lot less. This could result in a significant time delay.</p> | JW   |
| h) | <p>Issue No: <a href="#">4453</a></p> <p>Homington Road, Coombe Bissett</p> | <p>A request for improvements to kerbing and drainage outside of Shergold Cottages, Coombe Bissett.</p> <p>To lay a kerb to protect the verge, drainage ditch and grips</p>   | <p>The group agreed to defer the decision to the next meeting.</p>  | CATG |

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 20 SEPTEMBER 2016 ACTION NOTES

|    |  |  |  |    |
|----|--|--|--|----|
|    |  | <p>from further erosion will cost approximately £7500. This includes the cost of a road closure which is necessary to facilitate the works. The group agreed to fund the works subject to Coombe Bissett Parish Council agreeing to contribute £3000 towards the work.</p> <p>Coombe Bissett PC feels unable to pay more than 10% (£750) towards the cost.</p>   |  |    |
| i) | <p>Issue No: <a href="#">4536</a></p> <p>The Causeway, Winterslow</p>  | <p>New signage to be placed at both entrances to the Causeway in Winterslow. There is a sign at present stating the road is not suitable for HGVs however supermarket delivery vans are constantly getting stuck and taking in some cases hours to get back out onto the main road. Can new signs be erected warning of the current issue at both ends of the road.</p> <p>JW suggested a sign could be erected at either end of the lane, positively directing drivers to enter from the correct end. This would cost approximately £750. The group agreed to fund the works subject to Winterslow PC agreeing to make a contribution of 50% (£375). Work to commence when made a priority for the group.</p> |  | JW |
| j) | <p>Issue No: <a href="#">4191</a> &amp; <a href="#">4645</a></p> <p>Amendments to speed limit on The Portway, Old Sarum.</p> | <p>Ineffective signage on the Portway in Salisbury. Speed sign indicates 60mph away from Salisbury and 40mph into Salisbury these are located outside my property Frogmore Hall SP4 6BQ traffic does not have enough time to see these and respond and it is becoming extremely dangerous for residents to turn in and out of this property safely. The Parish Council have supported moving the terminal speed limit sign.</p> <p>Cllr McLennan has since withdrawn his request for a 30mph limit.</p>  | <p>PC would like to progress the speed limit review. The CATG agreed to confirm at a cost of £2500 with a £1000 contribution from the PC. JW to issue brief to Atkins.</p> | JW |

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 20 SEPTEMBER 2016 ACTION NOTES

|           |  |   |  |    |
|-----------|--|---|--|----|
|           |  | <p>Laverstock &amp; Ford PC to confirm at £2500 whether they wish to proceed with the speed limit review or consider alternative additional measures to treat the entry point. Those discussed at the meeting include - rumble strips, (this may result in noise and vibration so may not be popular with residents of Throgmorton Hall). Countdown to the speed limit signing was discussed at the meeting, however, despite being widely used is not a permitted sign in the TSRGD and therefore needs special authorisation from the Department for Transport for use.</p> <p>Another option is if the carriageway is wider than 5.5m then it a narrowing could be constructed to bring it down to that width.</p> <p>The PC to contribute £1000 to either option.</p> |  |    |
| k)        | <p>Issue No. <a href="#">4666</a></p> <p>Hampthorpe, Redlynch</p>            | <p>The bridge at Hampthorpe referred to by locals as the ford has suffered flooding in the past couple of years. This has meant the road has been impassable however people still try to drive through as they are unaware of how deep the water is. This has resulted in one driver having to be pulled out with a tractor.</p> <p>The group agreed to fund the total cost of the works of approx. £500. Work to commence when made a priority for the group.</p>  | <p>To be made one of the group's top priorities subject to the agreement of Winterslow PC.</p>   | JW |
| <b>6.</b> | <b>New Issues</b>  |   |  |    |
| a)        | <p>Issue No: <a href="#">4576</a></p> <p>Crockford Green, West Grimstead</p> | <p>Damage to Crockford Green by lorries that are too big to get under the railway bridge in West Grimstead. A much larger Low Bridge sign is needed at Whaddon. The present one is much too small.</p>  | <p>No-one was in attendance at the meeting from West Grimstead PC again and therefore the CATG decided to defer discussion until the next meeting.</p> |    |

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 20 SEPTEMBER 2016 ACTION NOTES

|           |  |   |  |           |
|-----------|--|---|--|-----------|
|           |  | <p>The signing at this junction would benefit from being redesigned and improved. Approximate cost £1,000-£1,500.</p> <p>The group agreed to defer the discussion as no-one from West Grimstead PC was in attendance at the meeting.</p>  |  |           |
| b)        | <p>Issue No: <a href="#">4724</a></p> <p>Chapel Hill, West Grimstead<br/>New give way sign</p> | <p>A Give Way sign is required at the bottom of Chapel Hill in West Grimstead SP5 3SJ. Vehicles approaching this junction are going straight across even though there is a dotted line. An accident waiting to happen.</p> <p>A sign could be provided at a cost of approx. £300.</p> | <p>No-one was in attendance at the meeting from West Grimstead PC again and therefore the CATG decided to defer discussion until the next meeting.</p> |           |
| <b>7.</b> | <b>Other items.</b>  |   |  |           |
| c)        | <p>Freight Management</p>  | <p>Results of the Freight Management Priority Schemes will be presented. The Cabinet Member report can be found <a href="#">here</a>.</p> <p>Neither the A27 nor the C12 was selected to go through to the next stage.</p>  | <p>No-one from Transport Planning was in attendance so the item was deferred until the next meeting.</p>   | <p>SD</p> |
| <b>8.</b> | <b>Date of Next Meeting: 23 November 2016</b>  |   |  |           |



## SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 20 SEPTEMBER 2016 ACTION NOTES

### **Southern Wiltshire Community Area Transport Group**

#### **Highways Officer – Julie Wharton**

#### **1. Environmental & Community Implications**

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

#### **2. Financial Implications**

2.1. All decisions must fall within the Highways funding allocated to Southern Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Southern Wiltshire Area Board will have a remaining Highways funding balance of **£10,017**

#### **3. Legal Implications**

3.1. There are no specific legal implications related to this report.

#### **4. HR Implications**

4.1. There are no specific HR implications related to this report.

#### **5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

#### **6. Safeguarding implications**

6.1 There are no specific safeguarding implications related to this report.



|                        |                               |
|------------------------|-------------------------------|
| <b>Report to</b>       | Southern Wiltshire Area Board |
| <b>Date of Meeting</b> | 29/09/2016                    |
| <b>Title of Report</b> | Community Area Grant funding  |

**Purpose of the report:**

To consider the applications for funding listed below

| <b>Youth Grants</b>  | <b>Grant Amount</b> |
|--|---------------------|
| <b>Applicant:</b> Salisbury Transition City C.I.C.<br><b>Project Title:</b> Sustainable Salisbury<br><br><a href="#">View full application</a> | £555.00             |
| <b>Total youth grant amount requested at this meeting</b>  | £555                |
| <b>Total youth funding still remaining 2016/17</b>   | £34,435             |

| <b>Applicant</b>  | <b>Amount requested</b> |
|---|-------------------------|
| <b>Applicant:</b> Salisbury & South Wilts District Scout Council<br><b>Project Title:</b> Salisbury South Wilts Scouts Minibus Replacement Project<br><br><a href="#">View full application</a> | £5000.00                |
| <b>Applicant:</b> Winterslow Drama Group/ Winterslow Village Hall<br><b>Project Title:</b> Winterslow village Hall stage refurbishment<br><br><a href="#">View full application</a>             | £4735.50                |
| <b>Applicant:</b> Whiteparish Memorial Trust<br><b>Project Title:</b> Whiteparish Memorial Centre Projector<br><br><a href="#">View full application</a>  | £250.00                 |
| <b>Applicant:</b> West Grimstead Village Hall<br><b>Project Title:</b> West Grimstead Village Hall New Oil Fired Heating System<br><br><a href="#">View full application</a>                    | £4745.00                |
| <b>Total requested at this meeting</b>  | £14,730.50              |
| <b>Total remaining in budget for 2016/17</b>  | £11,963.30              |

## **1. Background**

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

## **2. Main Considerations**

2.1. Councillors will need to be satisfied that funding awarded in the 2016/2017 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

## **3. Environmental & Community Implications**

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

## **4. Financial Implications**

Financial provision had been made to cover this expenditure.

## **5. Legal Implications**

There are no specific legal implications related to this report.

## **6. Human Resources Implications**

There are no specific human resources implications related to this report.

## **7. Equality and Inclusion Implications**

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

## **8. Safeguarding Implications**

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

## **9. Applications for consideration**

## Youth grants:

|  |
|--|
| <p><b>Applicant:</b> Salisbury Transition City C.I.C.<br/> <b>Project Title:</b> Sustainable Salisbury</p>   |
| <p>This application meets grant criteria 2014/15.</p> <p><b>Project Summary:</b> Agenda 21 and the Wiltshire Wildlife Trust previously organised the Salisbury Green Fair last one held in June 2014. When Agenda 21 folded and passed on some of their assets and members Wiltshire Council expressed a wish for the Green Fair to be continued. As Salisbury Transition City covers a wider range of issues and is non-political it has been renamed as Sustainable Salisbury. The main objective of this event is to create a Youth Transition Group under the Salisbury Transition City umbrella. The event will showcase sustainability solutions and projects to educate our residents particularly our youth in the need to build a sustainable community for Salisbury City and a 15-mile radius of it. This aligns considerably with both Wiltshire Councils and Salisbury City Councils objectives in many respects. The event will be a springboard for our plan to engage with colleges schools parishes and local organisations like Seeds4Success to create a sustainable healthy and happy future for generations to come throughout our catchment area. We have allocated 10 stalls for youth groups to offer goods created from recycling handmade items etc that are relevant to sustainability. Other stalls will showcase commercial and non-commercial solutions to sustainability issues. Alongside these our own Working Groups will display their achievements and on-going projects. Entertainment will be in the form of face-painting story-telling soft puppets and Punch Judy and music in the form of live performances.</p> <p><b>Input from Community Engagement Manager:</b><br/> This project fits well with our conservation theme. Although Salisbury based, the event is inclusive and is reaching out to the wider schools and communities around south Wiltshire. Matched funding of £2255 has been sought Salisbury and South West Area Boards and inkind support.</p> |

## Community grants:

| Application ID  | Applicant                                      | Project Proposal   | Requested |
|---|--|--|-----------|
| <a href="#">1806</a>  | Salisbury & South Wilts District Scout Council | Salisbury South Wilts Scouts Minibus Replacement Project | £5000.00  |
| <p><b>Project Description:</b><br/> We aim to replace our existing minibus. This is to ensure our minibus is safe and reliable and to avoid the inevitable extra expense in servicing and maintenance which goes with the increase in age.</p> <p><b>Input from Community Engagement Manager:</b><br/> This was deferred from the last meeting in July. The Board asked for clarification on the following:</p> <ul style="list-style-type: none"> <li>• Which PCs have been asked for a contribution.</li> </ul> |  |  |           |

- Details of the rates of hire.
- When the lottery grant will be determined.
- Sharing a vehicle with other community groups

**Proposal**

That the Area Board determines the application.

| Application ID       | Applicant  | Project Proposal                               | Requested |
|----------------------|--|--|-----------|
| <a href="#">1989</a> | Winterslow Drama Group/<br>Winterslow Village Hall | Winterslow village Hall<br>stage refurbishment | £4735.50  |

**Project Description:**

This work is intended to address some safety issues and modernise the 25year old stage facilities within the hall. Currently a team of strong people are required to erect the extension and when in use there are some safety issues. The work will bring the stage facilities into line with standard in the rest of the hall and expand the number of villagers who will use the stage including Moviola drama singing dance and others

**Input from Community Engagement Manager:**

This project improves local facilities. Matched funding of £4736 is being received from grant applications, donations and reserves.

**Proposal**

That the Area Board determines the application.

| Application ID       | Applicant                     | Project Proposal                         | Requested |
|----------------------|-------------------------------|--|-----------|
| <a href="#">2072</a> | Whiteparish Memorial<br>Trust | Whiteparish Memorial<br>Centre Projector | £250.00   |

**Project Description:**

To provide a projector and associated sound system for use in both halls of the centre. This will greatly improve the user experience for local community groups and small businesses who hire the hall. It will also allow parish council and Area Board meetings to be more effective.

**Input from Community Engagement Manager:**

This project improves local facilities for the memorial centre. Matched funding of £1330 is coming from reserves, donations and a parish council grant.

**Proposal**

That the Area Board determines the application.

| Application ID       | Applicant                      | Project Proposal  | Requested |
|----------------------|--------------------------------|---|-----------|
| <a href="#">2081</a> | West Grimstead<br>Village Hall | West Grimstead Village Hall<br>New Oil Fired Heating System | £4745.00  |

**Project Description:**

The installation of a new modern oil fired heating system with all new fittings to replace the current electrical system and second hand heaters which are inadequate. The new system will heat the Village Hall efficiently thereby ensuring it is warm to the required degree and more comfortable and will also prevent our losing bookings and consequently income caused by complaints that the Village Hall is cold.

**Input from Community Engagement Manager:**

This project improves a local facility. Matched funding of £4745 is all coming from reserves.

**Proposal**

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report

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